P.O. Box 366
Milford, PA 18337
Tel. (570) 296-5540
FAX (570) 409-8348
Email: Milfrdtp@ptd.net
Website: www.milfordtownshippike.com

**Minutes**

**Milford Township Board of Supervisors'(BOS) Hybrid Workshop & Meeting**
**September 21, 2026, 7:00 P.M.**
**Location:** 560 Route 6 & 209, Milford, PA 18337

**Workshop (6:30 P.M.)**
The bid posted on PennBid included two interior doors, the exterior door with the handicap button in the walkway, carpeting, the roof, and exterior lighting. No one submitted a bid, perhaps because contractors are busy finishing their current projects. One option is to combine all of the components into one lump-sum project rather than bidding on each component separately. The two advertisements that were posted cost approximately $1,000. A PennBid solicitation and a local bid solicitation cannot be conducted at the same time. There were 50 downloads. Each individual scope of work is relatively small and involves different disciplines. Since no bids were received, a solely local newspaper bidding process, rather than PennBid, may be considered as an alternative approach. The Solicitor can be asked whether this would be permitted.
There are several contractors in the area who can meet the prevailing wage requirements. Mr. Fuller will contact the companies that downloaded the bid documents from the website to determine why no one submitted a bid. The possibility of rebidding the project will then be discussed at the next meeting.

The parking lot paving must be completed by October 15, and Gary or Justin from Wayco, Inc. will provide a schedule.

Mr. Fuller will provide the original copy of the salt bid contract.

The Township was recently awarded $63,288 from the Statewide Local Share Account. The funds can now be used to complete the roof, rain barrels, and fence for the community garden, as well as to sealcoat the parking lot. The sealcoating must be completed within two years of the paving, and the award funds must be used within three years of the award date.

Mike Sullivan has contacted Michael McCaffery regarding a possible data center. Any application will likely have to be handled under "Uses Not Provided For," as neither a data center ordinance nor an overlay for data centers has been adopted yet, if one comes in before the scheduled adoption on November 16th. No application has been submitted yet, but it would have to go before the Planning Board first under the "Uses Not Provided For" provision. The Secretary was directed to ensure that the Zoning Officer has the final proposed data center ordinance and overlay map.

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Supervisor DiLorenzo expressed his belief that a flaw in Section 426 prevents a sewage system from being installed in the area being considered, and a zoning amendment is needed to correct the issue.

**Call to Order:**

The regularly scheduled meeting of the Milford Township Board of Supervisors was called to order at 7:00 p.m. by Chairman Gary M. Williams. Also present were Vice-Chairperson Rachel Hendricks, Supervisor Robert Di Lorenzo, Engineer John Fuller, and Secretary/Treasurer Shahana Shamim.

**Approval of Meeting Minutes from the September 9 Meeting**
Ms. Hendricks and Mr. Di Lorenzo voted to approve the minutes, and the motion passed. Mr. Williams abstained from voting, as he was not present at the September 9 meeting.

**Treasurer's Report**
Since the last meeting, the following funds have been received:

- $400.00 from Zoning
- $25.00 from room rentals
- $35.00 from Code Inspections
- $13,680.04 for the 2026 Commonwealth State Aid allocation supporting the Volunteer Fire Relief Association

Summary of Bank Account Balances
Wayne Bank

- Payroll Account: $16,174.86
- Investment Account: $10,166.52
- Ambulance Account: $18,980.86

NBT Bank

- Checking Account: $27,836.39
- Money Market Account: $16,625.60

PLGIT (Pennsylvania Local Government Investment Trust)

- General Account: $352,188.06
- Liquid Fuels Account: $74,521.70

**Roadmaster's Report**

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Mr. Williams reported that the brush mower broke down, and the Road Crew has ordered the updated parts. The Road Crew has been doing some cold patching as needed. A couple of additional trees came down this morning and were cleaned up. The new plow for the truck is expected to be delivered on the 23rd. Mr. Fuller will provide the contract paperwork for the road salt from Morton Salt, as some information, such as delivery hours, needs to be provided.

**Zoning**
No new permits have been issued since the last meeting.

**Public Participation: None.**

**Secretary's Report**

Correspondence was received from the Pike County Conservation District, Federal Emergency Management Agency (FEMA), Road Task Force, Sequoia Tree Service, Pike County Assessment Office, Pike County Tax Claim Bureau, Pike County Tax Administrator, and Wayco, Inc. The Secretary was instructed to acknowledge the correspondence from FEMA and to post the materials provided by FEMA on the website so that residents who have been added to the floodplain can decide whether to appeal.

The Floodplain Ordinance should be reviewed to ascertain the designated Floodplain Administrator.

**Old Business:**

a. **Milford Township Municipal Facility Improvements – Bid Opening**

Bids were advertised in the newspaper on September 3 and September 10; however, no bids were received. The bid was also posted on the PennBid portal and was reviewed by several vendors, but no bids were submitted.

Mr. Fuller was instructed to communicate with the bid reviewers.

**b. Data Center Ordinance and Update to Section 407 of the Zoning Ordinance**

Ms. Sarcinello had forwarded the latest version of the Data Center Ordinance, including both the edited version and the clean copy. Mr. Fuller will forward the latest version of Section 407 soon. Both amendments will be adopted at the same hearing.

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For the Data Center Ordinance, some lead time is needed because properties within the overlay zone must be posted, and certified letters must be mailed to adjacent property owners. The Supervisors unanimously voted for Ms. Hendricks to ask Mr. Magnotta about publishing the advertisement as soon as possible, as well as publishing the advertisement twice more within the required seven- to 30-day period before the hearing. This will provide additional time to ensure that residents are notified well in advance of the hearing.

Advertising for the Section 407 amendment will be placed on the agenda for the next meeting. The Secretary will publish the advertisement for the Data Center Ordinance prepared by Mr. Magnotta.

b. Pike County Hazard Mitigation Plan – Planning Partnership

The County forwarded the Letter of Intent to Participate for completion. The secretary was instructed to complete the form and return it with Mr. Williams' signature. Mr. Fuller will communicate with Ms. Jessica Stokes, the Hazard Mitigation Project Manager at Tetra Tech, regarding the paperwork. Ms. Hendricks has the paperwork from the last plan, and she will forward it to Mr. Fuller if needed.

**New Business:**

a. Greenwood Hills POA – Meeting Room Request for October 17

The Supervisors unanimously approved the request under the usual conditions.

b. DEPG – Milford Town Center Hearing Extension (Santos Farm application)

Attorney Anthony Waldron had submitted a letter requesting an extension for this conditional use application until November 16. The Supervisors unanimously voted to accept the extension.

**Public Participation**

Rachel stated that the Township was awarded $63,288 through the statewide Local Share Account (LSA) program administered by the Commonwealth Finance Authority. The funds may be used for replacing the roof, sealcoating the parking lot, installing rain barrels to collect stormwater, and replacing the fence around the community garden.

It was noted that the 750 truck needs to be replaced. Mr. Williams was asked to obtain the COSTARS price for a small truck, as the next Statewide LSA application period is still open.

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The Supervisors responded to inquiries regarding LSA funding and construction, the hearing for the Data Center Ordinance, and the update to Section 407 from a representative of the Pike County Dispatch. They also responded to a question from Mr. Bill Pitman, confirming that an appeal was filed with the Zoning Hearing Board concerning the trucking school permit on Route 6 and stated that it would be inappropriate to discuss the matter further and should Mr. Pitman need further information in this regard, counsel for the ZHB is Sean Logsdon and inquiries should be directed to him.

There being no further business to discuss, the Supervisors unanimously voted to pay the bills and adjourn the meeting at 7:45 p.m.