P.O. Box 366
Milford, PA 18337
Tel. (570) 296-5540
FAX (570) 409-8348
Email: Milfrdtp@ptd.net
Website: www.milfordtownshippike.com

**Minutes**

**Milford Township Board of Supervisors'(BOS) Hybrid Workshop & Meeting**
**November 4, 2026, 7:00 P.M.**
**Location:** 560 Route 6 & 209, Milford, PA 18337

## Workshop (6:30 P.M.)

Most municipalities are no longer using Zoom for their meetings. Some municipalities livestream their meetings, allowing everyone to watch, but viewers cannot participate or speak.

Wayco, Inc. has done a good job with the parking lot paving. However, the arrows still need to be completed. They have not sent the invoice yet. The Engineer will follow up with them.

Trout Unlimited will be able to work on the banks of the crossing on Sunset Trail with an open-box culvert. However, the work can not start until spring, and the estimated cost is approximately $350,000.

The Hazard Mitigation worksheets state that the Township is moving forward with the intermunicipal sewer plan, which is incorrect. Mr. Di Lorenzo is still reviewing the worksheets and will forward the revised versions soon.

Mr. Philip Barletto's business, which was grandfathered in and is located behind his residence, was listed as commercial in Permit Manager. However, it was changed later, and the change went unnoticed. As a result, a Zoning Amendment is now needed, which cannot be completed overnight. Mr. Barletto will need to have the buyer prepare a narrative and submit it to the Zoning Officer, who will confirm that the business may continue as a preexisting use. Mr. Barletto stated that the Zoning Officer has already issued such a letter to him.

## Call to Order:

The regularly scheduled meeting of the Milford Township Board of Supervisors was called to order at 7:00 p.m. by Chairman Gary M. Williams. Also present were Supervisor Robert Di Lorenzo, Engineer John Fuller, Solicitor Rotella, and Secretary/Treasurer Shahana Shamim.

## Approval of the September 21 and October 19 Meeting Minutes

Both sets of meeting minutes were unanimously approved.

P.O. Box 366
Milford, PA 18337
Tel. (570) 296-5540
FAX (570) 409-8348
Email: Milfrdtp@ptd.net
Website: www.milfordtownshippike.com

**Treasurer's Report**
Since the last meeting, the following funds have been received:

- $64.93 – District Court
- $8.55 – Right-to-Know Request
- $949.49 – QuickBooks Enterprise Upgrade Refund
- $117.13 – Code Inspections (July)
- $77.50 – Code Inspections (August)
- $150.00 – Zoning
- $2,183.56 – General Real Estate Tax
- $363.94 – General Ambulance Tax
- $344.78 – Interim Real Estate Tax
- $57.47 – Interim Ambulance Tax

Summary of Bank Account Balances

Wayne Bank
- Payroll Account: $33,193.43
- Investment Account: $10,168.28
- Ambulance Account: 4,402.27

NBT Bank
- Checking Account: 16,381.64
- Money Market Account: 16,692.36

PLGIT (Pennsylvania Local Government Investment Trust)
- General Account: $324,967.84
- Liquid Fuels Account: 74,975.74

**The transfer of $10,000 from the PLGIT General Account to the NBT Checking Account to cover bill payments was unanimously approved.**

**Roadmaster's Report**
The road crew has been cutting brush along the dirt portion of Schocopee Road up to the Lily Pond. Morton Salt was awarded the salt contract through PennBid. There are already 90 tons of salt in the shed, and an additional 100 tons of regular rock salt and 100 tons of mixed salt have been ordered from Morton Salt. One truck is already equipped with a plow, and the other two trucks are expected to be ready with their sanders by next week.

P.O. Box 366
Milford, PA 18337
Tel. (570) 296-5540
FAX (570) 409-8348
Email: Milfrdtp@ptd.net
Website: www.milfordtownshippike.com

**Zoning**
Since the last meeting, two permits have been issued: a business sign permit for a property on Wheatfield Drive and a use permit for a property on Route 6 and 209.

**Public Participation:**
Nancy Duvinski, of 166 Mountain Springs Road in the Sawkill Run Community, stated that her property is adjacent to the property where the trucking school has been proposed. In response to her inquiry, the Supervisors explained that the matter is currently under consideration by the Zoning Hearing Board (ZHB) and, therefore, they could not comment on it. Interested residents may attend the ZHB hearing scheduled for the following day at 6:00 p.m. The hearing will be continued to another date, as one of the appellants will be unable to attend.

**Secretary's Report:**
The following correspondence was received:

- Information from the Pike County Conservation District regarding Watershed Watch.
- Information about a presentation on coping with grief during the holidays from the Joseph T. Quinlan Bereavement Center.
- Certificate of Liability Insurance for Four Seasons Ground Care, Inc.
- A code violation letter from UGI regarding a property.
- Correspondence from a property owner expressing concerns about the Data Center Overlay District.
- Notification from Mr. Mrozinski that NEPA Alliance will be holding an Active Transportation Workshop on November 18, from 9:00 a.m. to 1:00 p.m.
- PennDOT completed its review of the TIS Determination and Scoping Meeting Application for the Santos Property and provided review comments.
- A request for a donation to the Pike County Public Library Annual Fund in celebration of its 125 years of service.
- Notification from the Unemployment Compensation Group Trust that the 2027 contribution rate for the PSATS UC Group Trust is 0.90%.
- A Change of Assessment Report from the Assessment Office.
- An inquiry from Shannon Devuyst of the Commissioners' Office regarding the availability of AEDs in parks, recreation areas, and municipal buildings.

The Secretary was instructed to forward the UGI code violation letter to the Building Officer, as it concerned an appliance issue.

P.O. Box 366
Milford, PA 18337
Tel. (570) 296-5540
FAX (570) 409-8348
Email: Milfrdtp@ptd.net
Website: www.milfordtownshippike.com

**Old Business:**

a. **Data Center Ordinance and Update to Section 407 of the Zoning Ordinance**

A public hearing to consider the adoption of the Data Center Ordinance and the amendments to Section 407 of the Zoning Ordinance is scheduled for November 16 at the Municipal Building. The hearing has been advertised.

b. **Zoning Ordinance – Removing Sections 308.1 and 401.1 through 401.3 – Planning Commission**

The replacement text was received from the Solicitor; however, it was not provided in ordinance format, which may be causing the delay. Mr. Rotella will review the County's comments with Mr. Magnotta. A motion to table this item until the next meeting, pending Mr. Magnotta's advice, was unanimously approved.

c. **Approval of Rescheduled 5K Run for November 8 – Pike Autism Support Services**
The request to reschedule the 5K run to November 8 was unanimously approved by the Supervisors.

d. **Hazard Mitigation Plan – Jurisdictional Worksheets**

The worksheets were due at the end of last month; however, an additional two weeks were granted for submission. Rachel submitted her comments last week, and Mr. Di Lorenzo will forward his comments soon.

**New Business:**

a. **FEMA Tools to Inform Residents About Flood Map Changes**

The Secretary stated that, at the recent Council of Governments (COG) meeting, Mr. Mrozinski indicated that he was unsure which tools would be used to inform residents about the flood map changes. The Secretary also noted that the flood map has been posted on the Township's website. The Supervisors unanimously approved having the Secretary contact FEMA to clarify this matter.

P.O. Box 366
Milford, PA 18337
Tel. (570) 296-5540
FAX (570) 409-8348
Email: Milfrdtp@ptd.net
Website: www.milfordtownshippike.com

**b. Local Share Account (LSA) Application for the Vandermark Drive Stormwater Pipe**

Mr. Di Lorenzo communicated with the Pike County Conservation District (PCCD) regarding this matter. PCCD informed him that the Township could move forward through its Dirt and Gravel Program to address the stormwater issue, as funds are set aside for such projects. The Supervisors unanimously voted to table this item until the next meeting.

**c. Proposed Warehouse Ordinance – Planning Commission**

Mr. Di Lorenzo stated that the Planning Commission was satisfied with the proposed ordinance. A motion to place this item on the agenda for the next meeting to schedule its adoption along with other ordinance updates, in order to save on legal fees, was unanimously approved.

**d. Extension Request for the DEPG Conditional Use Application**

Attorney Anthony Waldron, representing DEPG, had previously agreed to an extension that is set to expire in mid-November. A further extension request was discussed at the October 27 Planning Commission meeting; however, a formal letter from Mr. Waldron has not yet been received. The Secretary was instructed to contact the Planning Commission Solicitor and Mr. Waldron regarding this matter.

**Public Participation**

In response to a representative from the Pike County Dispatch, the Supervisors clarified that the Conditional Use Application pertains to the Santos property. They also stated that the 2027 budget is expected to be adopted at one of the December meetings.

In response to Fred Weber's inquiry, the Supervisors stated that the Zoning Hearing regarding the trucking school application had been advertised for November 5; however, the hearing would need to be continued to a later date because the appellant was unable to attend.

Mr. Weber also confirmed the schedule of hearings for the Data Center Ordinance and urged the Supervisors to review the inquiries submitted by Alex Garcia-Osuna regarding the ordinance. The Supervisors responded that the Data Center Ordinance was ready for adoption and needed to be adopted. They further noted that the ordinance could be amended at a later date.

There being no further business to discuss, the Supervisors unanimously voted to pay the bills and adjourn the meeting at 7:43 p.m.