



P.O. Box 366
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Minutes

Milford Township Board of Supervisors'(BOS) Hybrid Workshop & Meeting May 20, 2026, 7:00 P.M.

Location: 560 Route 6 & 209, Milford, PA 18337

Workshop

James Nathan has applied for the vacancy on the Planning Commission and attended the most recent Planning Commission workshop. Representatives from Penn State Extension indicated that they would like to visit the community garden.

The municipality was awarded \$124,191 for the Municipal Facility Improvement Project, which will help offset the increase in project costs. This should fund all of the improvements that were in the applications filed, save the most recent statewide LSA which remains outstanding. This means DCED will likely allow us to reallocate the funds applied for in that application since the other work will be fully funded already. Sealcoating the new pavement and installing fencing around the garden may also be included in the revisions to that application budget. Quotes will be required for these items. The grant funds may be used over a three-year period, if awarded. The roof is the last item that was only in the outstanding application and identified as a priority.

The result of the T-Mobile application is expected to be available by June 15. The AARP application was not awarded.

The Secretary will review the length of the fraud training, which is available on demand through PSATS. All staff may attend together.

The pricing in the new draft fee schedule forwarded by Mr. Di Lorenzo was reviewed. The current draft schedule includes a yard sale permit fee of \$0 that was \$10 in the existing version, and it will need to be removed. Residents are limited to a maximum of five yard sales per year, because previously some folks were operating routine yard sale commercial ventures and the limit was imposed to prevent this. The previous fee schedule included percentage-based construction fees, which are proposed to be removed. There were formatting issues with the draft and the Supervisors agreed to review the proposal again once corrected so that all aspects of the proposed fees could be reviewed clearly.



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Call to Order:

The regularly scheduled meeting of the Milford Township Board of Supervisors was called to order at 7:00 p.m. by Supervisor Gary M. Williams. Also present were Supervisors Rachel Hendricks and Robert Di Lorenzo, Zoning Officer Michael McCaffery, Solicitor Anthony Magnotta, and Secretary/Treasurer Shahana Shamim.

Approval of Meeting Minutes – May 4, 2026:

The minutes of the May 4, 2026 meeting were unanimously approved by the BOS.

Treasurer's Report

Since the last meeting, the following revenues have been received:

- \$800.00 from Sewage
- \$510.00 from Zoning
- \$164.56 from Code Inspections
- \$263.36 from Magisterial District Court
- \$45,619.77 from Real Estate Tax
- \$7,603.36 from Ambulance Tax

The bank account balances are as follows:

Wayne Bank

- Payroll Account: \$10,494.73
- Investment Account: \$9,960.84
 - Interest Rate: 0.10%
- Ambulance Account: \$27,813.88

NBT Bank

- Checking Account: \$7,610.44
 - Interest Rate: 0.0210%
- Money Market Account: \$16,491.81
 - Interest Rate: 2.40%

Pennsylvania Local Government Investment Trust (PLGIT)

- General Account: \$395,684.95
 - Monthly Distribution Yield: 3.49%
- Liquid Fuels Account: \$73,656.61
 - Monthly Distribution Yield: 3.49%



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The Board of Supervisors unanimously voted to transfer \$10,000.00 from the PLGIT account to the NBT Checking account.

Roadmaster's Report:

Gary Williams, Roadmaster, reported that two or three trees had come down; however, no one was injured and the trees did not hit any utility wires. The road crew has been working on the dirt portion of the road toward Lily Pond in preparation for fishing season.

The 2017 RAM 5500 has handled a significant amount of snow removal, and a new plow is needed. Two quotes were received for the replacement plow: \$6,450 from Powell's Sales & Service and \$7,050 from John Bonham. The Supervisors voted unanimously to accept the quote from Powell's Sales & Service. The price includes installation.

Zoning:

Mr. McCaffery reported that the zoning and sign permits for AutoZone have been issued, and the applicant is now requesting a permit for a construction trailer. The Supervisors directed him to review this in accordance with Section 407 of the Zoning Ordinance which contains 'job box' regulations.

Public Participation:

In response to an inquiry from the *Pike County Dispatch* Representative, the Supervisors stated that the municipal improvement project is scheduled to be put out for bid in July. After the bids are reviewed and awarded, work on the parking lot will begin first, as medivac landings occur in the parking lot and loose pebbles are displaced when the helicopter lands. Construction is anticipated to commence by September and be completed before Election Day.

Secretary's Report

- Veterans Memorial Park and Education Center: A new monument honoring women veterans will be unveiled on June 12 at 6:00 p.m.
- Pike County Conservation District:
 - Water obstruction and encroachment inspection report for a property on Fire Tower Road.
 - Chapter 102 inspection report for the SR 0084, Section 494 Reconstruction Project.
 - Deficiency letter for NPDES for a lot in Milford Highlands.
 - Revised Notice of Termination for the Chapter 102 permit and a copy of the recorded instrument for the same property.



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- Pike County Assessment Office: Information regarding Veteran Exemption hearings scheduled for June 3. The hearings will be held in the conference room in the basement of the Pike County Administration Building.
- Jeff Olsommer's Office: PowerPoint presentation on data centers from May 15.
- Mike Mrozinski submitted the agenda and minutes for the Road Task Force meeting.
- Public Utilities and Waterworks Management Institute: Information regarding a three-week leadership class.

Old Business:

a. Planning Commission Recommendation: Engagement of Fuller Engineering for the Act 537 Plan, Section 407, Warehouse Ordinance, and Data Center Ordinance:

The proposal from Fuller Engineering for the Act 537 Plan, in an amount not to exceed \$10,000, was presented. The Supervisors voted unanimously to approve the proposal. The Planning Commission meeting is scheduled for next Tuesday, and the Commission is continuing work on the Data Center Ordinance. The Supervisors also voted to forward the Data Center Ordinance to the County for review, contingent upon the Planning Commission's approval of the document.

b. Hydrant Fee Implementation – Milford Water Authority:

The Solicitor reported that correspondence had been sent to John Klemeyer; however, no response had been received. This item was tabled until the next meeting.

New Business:

- Planning Commission Vacancy:** The Supervisors voted unanimously to appoint James Nathan to fill the remainder of Robert Brown's term following his recent resignation from the Planning Commission.
- CFA Multi-Modal Transportation Grant – Consideration of Application:** The application deadline is July 31, 2026. The PennDOT paving estimate for Old Milford Road is \$281,000. The estimate needs to be updated to include engineering and inspection costs for inclusion in the application. The Supervisors voted unanimously to apply for the grant.
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- d. **Request to Host a Car Wash on August 1, 2026 – Milford Cub Scout Pack 1071:** The Supervisors voted unanimously to approve the request, under the typical condition for insurance certificate.
- e. **Zoning Fees:** The Supervisors voted unanimously to table this item until the next meeting.

Public Participation:

None.

There being no further business to discuss, the Supervisors unanimously voted to pay the bills and adjourn the meeting at 7:30 p.m.