



P.O. Box 366
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Minutes

Milford Township Board of Supervisors' (BOS) Hybrid Workshop & Meeting March 16, 2026, 7:00 P.M.

Location: 560 Route 6 & 209, Milford, PA 18337

Workshop

The County does not provide its matching funds to the Fire Department Ambulance until the second half of the year. Milford Township may forward the \$15,000 quarterly ambulance tax payment by combining the \$7,500 annual donation with additional funds from the ambulance and regular accounts, as the full quarterly amount has not yet been received.

John Klemeyer, the attorney for the Milford Water Authority, has provided several dates to meet and discuss the hydrant fees. A one-on-one meeting can be held with them via Zoom during the workshop. The Township is in a unique position in this matter due to the \$800,000 grant the Water Authority received through the township.

A letter of support for the AARP grant application has been received from State Representative Jeff Olsommer. The T-Mobile grant application is due by the end of the month and is currently being worked on. Letters of support are being requested from several community groups.

A "No Through Traffic" sign could be posted on Constitution Avenue. The road crew has been backing up onto Route 6 while plowing. The school bus has been stopping on Route 6 to pick up and drop off children.

The certificate of insurance provided by the Warrior Wrestling Booster Club does not include Milford Township, and it must be added. They need to contact their insurance provider to include Milford Township on the liability policy. Their request to use the parking lot for fundraising can be approved pending the usual conditions.

Call to Order:

The regularly scheduled meeting of the Milford Township Board of Supervisors was called to order at 7:00 p.m. by Supervisor Gary M. Williams. Also present were Supervisors Rachel Hendricks and Robert Di Lorenzo, Solicitor Anthony Magnotta, and Secretary/Treasurer Shahana Shamim.

**Milford Township Supervisors
Gary Williams, Rachel Hendricks & Bob Di Lorenzo**



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Approval of Meeting Minutes – March 2, 2026:

The minutes of the March 2, 2026 meeting were unanimously approved by the BOS.

Agenda Amendment: The Supervisors unanimously voted to amend the agenda to include the Warrior Wrestling Booster Club's request to use the parking lot for plant fundraising. This request had not been received by the Supervisors at the time the agenda was set.

Treasurer's Report:

Since the last meeting, the following revenues have been received: \$400.00 from zoning permits, \$2,606.80 from real estate transfer tax, \$38,254.24 from real estate tax, and \$6,375.76 from ambulance tax.

The Pike County Commissioners informed the Township that its 2025 fourth-quarter Emergency Medical Services (EMS) match, in the amount of \$15,000.00, was authorized at their March 4 meeting. They also advised that Milford Township has been approved for a county match of \$60,000.00 for 2026 EMS.

The Board of Supervisors unanimously voted to transfer \$5,000.00 from the Wayne Investment Account to the NBT checking account, and to deposit the remaining real estate tax revenues into the PLGIT account to take advantage of higher interest rates.

The Secretary was instructed to forward the ambulance tax payment of \$15,000 by combining the annual donation of \$7,500 with the ambulance tax funds available and the remaining balance needed to reach \$15,000 from the regular account, in the event that no additional ambulance tax revenue is received before the end of the quarter.

Roadmaster's Report:

Gary Williams, Roadmaster, reported that the plow on the 5500 truck has experienced significant wear and tear and needs to be replaced. The plow has been in use since 2017, and a rough estimate for replacement is approximately \$10,000. He will contact COSTARS for a formal estimate.

Additionally, the fuel injector on the F350 truck, which serves as the backup plow, also needs replacement. The estimated cost is around \$2,000, though a few hundred dollars may be saved by having the parts obtained through NAPA and work done through Ray's.

Zoning:

Since the last meeting, three zoning permits have been issued for a shed, a new well, and an entry porch.



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Carmen DiDiano submitted a 90-day time extension request for the AutoZone land development. He also provided a list of adjacent property owners and a notification letter template. In addition, a sign permit application was filed.

Stephanie Jones from Pulley submitted the building officer's comment letter, the applicant's response, construction drawings, civil drawings, a statement of special inspections, and a flash drive containing copies of all documents for AutoZone.

Public Participation:

In reply to Bill Pitman's inquiry, the Supervisors stated that the Wayne investment yields 0.10% interest, the NBT Money Market account yields 2.40% interest, and the PLGIT account yields 3.53% interest. For this reason, the majority of the funds are kept in the PLGIT account and then transferred to the NBT account and payroll accounts for expenditures.

Milford Fire Department Chief Michael Bello presented the quarterly report, which included call volume for the previous year and current training activities. The financial report for the fourth quarter of 2025 will be provided soon. The Township's parking lot serves as the primary landing zone for Medivac landings, as it is the closest location to Milford. Girl Scouts and other users of the parking lot will be asked to move a safe distance away in the event of an incident necessitating a helicopter landing in the parking lot. The Secretary was instructed not to schedule any parking lot use on July 4, as there will be an America 250 parade that day.

Secretary's Report:

Correspondence was received from the Pike Legal Journal (Bailey Design and Advertising); a Chapter 102 Erosion and Sediment Control Plan Adequacy Letter for a property from the Pike County Conservation District; and a certificate of insurance from T.C. Hogan.

Christa Caceres from the County advised that Penn State Extension offers online webinars on data centers and other topics, which are available on its website.

Kimberly Babcock, representing the Warrior Wrestling Booster Club, requested permission to use the parking lot on May 9 for a plant fundraiser to benefit the local wrestling team.

The Pennsylvania Local Technical Assistance Program (LTAP) announced an in-person workshop on Developing Local Road Safety Plans. The session will be held at the Dingman Volunteer Fire Department, 680 Log Tavern Road, Milford, PA 18337, on Tuesday, May 12, 2026.

Old Business:

a.

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a. Hearing – Zoning Amendments (Sections 306 and 431) – “Uses Not Provided For” and “Planned Unit Commercial Development”:

At 7:15 p.m., the Supervisors voted unanimously to recess the meeting and convene a hearing to accept public comment on the proposed zoning ordinance changes. Public notice was placed in the Pocono Record to solicit public input. After clarifying some ambiguities and correcting typos, the Supervisors voted unanimously to adjourn the hearing and reconvene the regular meeting.

(Stenographer: P.A.B. Reporting Services, Pamela A. Pienta-Birtell, Court Reporter, 123 New Street, Hughestown, PA 18640; Phone: 570-655-2729.)

The Supervisors voted unanimously to adopt the amendment to Section 306. They also voted unanimously to adopt the amendment to Section 431, conditioned upon clarification of Article Four, as discussed during the hearing, and correction of the typographical error on the front page.

b. Constitution Ave. Bridge Update:

There are no new updates. A “No Through Traffic” sign can be posted if any traffic issues arise.

c. Hydrant Fee Implementation - Milford Water Authority:

Supervisors unanimously voted to authorize the Solicitor to respond to Attorney John Klemeyer’s correspondence, indicating that the Township would like to schedule a one-on-one meeting with the Water Authority at an upcoming Township workshop.

New Business:

a. Request to Use the Meeting Room on May 5 or May 7 – Sawkill Run Homeowners Association:

The Supervisors unanimously voted to approve the use of the meeting room on both dates.

b. Plant Sale Fundraising – Request to Use the Parking Lot on Saturday, May 9 – Warrior Wrestling Booster Club:

The Supervisors unanimously voted to approve the request, contingent upon receipt of an updated insurance certificate.

The Supervisors also voted unanimously to make it standard practice to inform all applicants requesting use of the parking lot that it serves as the primary landing area for Medivac helicopters, and they may be asked to vacate the lot promptly if a Medivac landing is required.

c. Recognition Letter for the Vogelsbergs’ 50th Wedding Anniversary:

The Supervisors requested that the Secretary format the draft letter for signatures so that it could be signed.

d. Review of Correspondence for the Permit Manager:



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The correspondence pertained to the cloud migration of the Permit Manager, which will result in a change of format. The option to send mass notifications from the Permit Manager will not be available before June 1, and the system will still be within the free service period. The Supervisors unanimously voted to schedule the upgrade for June.

e. Planning Commission Recommendations:

i. AutoZone Land Development Application – Tom DeAngelo:

The application was resubmitted in January, but a time extension request has been submitted in case more time is needed. The applicant has informed the neighboring property owners about the discussion at the Planning Commission meeting scheduled for the 24th. This matter is tabled until the next meeting.

ii. Engagement of Fuller Engineering for Act 537 Plan:

Mr. Fuller is working on the estimate of this project. Supervisors voted unanimously to table this item until the next meeting.

Public Participation:

A reporter from the Pike County Dispatch asked questions regarding the meeting room request schedule, the Warrior Wrestling Club fundraising efforts, the hydrant fee update, and the data center ordinance update. The Supervisors responded to all questions.

Rachel stated that the PSATS Population Under 2,000 Committee will be meeting virtually at the end of the month and that the agenda is currently being prepared. She asked to be informed of any concerns that should be discussed at the meeting, as she plans to attend.

There being no further business to discuss, the Board of Supervisors voted unanimously at 8:00 p.m. to pay the bills and adjourn the meeting.