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Minutes

Milford Township Board of Supervisors' (BOS) Hybrid Workshop & Meeting February 18, 2026, 7:00 P.M.

Location: 560 Route 6 & 209, Milford, PA 18337

Workshop

The contract for Sarcinello Planning & GIS, LLC is on the table to be signed by the Chair. It was discussed that the company should not have total control over the number of hours worked. Therefore, the "Scope of Services" section will be updated to include the phrase: *"As directed by the Township."*

It was also noted that the consultant is charging both mileage and half of the travel time. Only one of these charges should be applied, not both.

The Pocono Mountains Visitors Bureau (PMVB) is organizing the "Pick Up the Poconos" litter cleanup event. Participation in this event may help support the Township's building façade grant application. Old Owego Turnpike was suggested as a potential cleanup location, and it was noted that the road could be closed that morning to ensure safety. Grey Towers National Historic Site, the Township's largest tourist attraction, is located on that road and provides vests and bags for volunteers. Recruitment of volunteers can begin immediately.

The Supervisors entered into executive session to discuss litigation.

Call to Order:

The regularly scheduled meeting of the Milford Township Board of Supervisors was called to order at 7:00 p.m. by Supervisor Gary M. Williams. Supervisors Rachel Hendricks and Robert Di Lorenzo were present, along with Solicitor Anthony Magnotta and Secretary/Treasurer Shahana Shamim.

Approval of Meeting Minutes – February 2, 2026:

The minutes of the February 2, 2026 meeting were unanimously approved by the BOS.

Treasurer's Report:

Since the last meeting, the Township received the following revenues: \$0.50 from a Right-to-Know



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request; \$400.00 from sewage; \$3,332.00 from Real Estate Transfer Tax; \$40.14 from the Magisterial District Court; and \$9,550.79 from Blue Ridge Cable Technologies.

The Board of Supervisors unanimously voted to transfer \$10,000.00 from the PLGIT General Account to the NBT Checking Account.

Roadmaster's Report:

Gary Williams, Roadmaster, reported that the 2004 truck was towed because the fuel pump needs to be replaced. The vehicle has approximately 100,000 miles and still has the original fuel pump.

He also reported that 100 tons of salt were authorized at the last meeting; however, the shipment has not yet arrived and is being delivered by ship. Salt supplies are currently limited, including from the state supplier.

Antiskid material is more expensive and tends to clog storm drains. Regular road salt is less effective at very low temperatures, such as 15 degrees.

Zoning:

A zoning application for a deck was received and forwarded to the Zoning Officer.

Public Participation:

None.

Secretary's Report:

The Pike County Tax Administrator submitted the summary of County and local municipal revenue. A notice of rate changes was received from UGI. A newsletter from PennDOT LTAP (Local Technical Assistance Program) was received. Jo Ann Donnelly from the Center for Developmental Disabilities (CDD) of Pike County submitted their emergency management plan. The Pike County Legal Journal from Bailey Design & Advertising was received.

Mr. Mike Mrozinski submitted comments regarding the curative zoning amendment for Planned Unit Commercial Development. Penn State Extension will host "Data Centers: Land, Water, Energy, and Economics Overview" on March 4. Jonathan Heilman from C.S. Davidson, Inc. provided information regarding the Cloud Permit Manager migration. The COG meeting agenda was received from the County, along with the Road Task Force meeting agenda and minutes.

The Secretary was instructed to schedule the Permit Manager migration, as it is free.

The CDD Emergency Management Plan lists only one location, although the facilities are located on both sides of the street. The Secretary was instructed to inquire whether a separate plan exists for the second location or if the existing plan will be updated to include it.

She was also directed to forward the plan to Eric Passaro, the Emergency Management Coordinator.

Milford Township Supervisors

Gary Williams, Rachel Hendricks & Bob Di Lorenzo



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Old Business:

a. Constitution Avenue Bridge Updates:

There were no updates to report.

b. Zoning Amendment (Planned Unit Commercial Development) from DEPG – Planning Commission Recommendation and Scheduling of Hearing – County

Comments: The Supervisors made a motion to hold a hearing to adopt this Amendment on March 16 at 7:15 p.m. and to advertise it. The County identified a typo, which will be corrected, and the updated copy of the Amendment will be available in the office for public review.

c. Hydrant Fee Implementation – Milford Water Authority (MWA):

The Township is currently being billed for hydrants. Based on the bills received, it appears that the Township had consented to pay these charges, which is incorrect. The charges should not be labeled in this manner if the intention is for the MWA to reimburse itself for legal expenses incurred.

Residents have also been notified about potential billing, which could result in double billing. The Solicitor has outstanding questions regarding the calculation of these bills that need to be addressed. One option discussed is to hold a workshop with the MWA for fact-finding purposes.

The Secretary was instructed to post the Solicitor's inquiries to the MWA on the Township website.

New Business:

a. Planning Commission Recommendation for Hiring a Planner:

The Supervisors voted unanimously to hire Sarcinello Planning & GIS, LLC as the Township Planner and to authorize signing the contract, contingent upon clarification of the items discussed during the workshop.

b. Penn State Extension Data Center Workshop – March 4:

The workshop is scheduled from 2:00 p.m. to 4:00 p.m. at the Pike County Training Center. The Supervisors instructed the Secretary to forward the registration information to the Planning Commission members so they may register individually. The Data Center Moratorium Ordinance is currently in effect and will expire in a couple of months. The Planning Commission has been working on a Data Center Ordinance, which is expected to be ready soon for consideration and adoption by the Board of Supervisors.



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c. Pick Up the Poconos:

The Supervisors voted unanimously to contact the Pocono Mountains Visitors Bureau to express the Township's interest in participating in the event by conducting a litter clean-up along Old Owego Turnpike near Grey Towers. The closure of the road for that morning was also approved unanimously.

Public Participation:

Mr. Fred Weber stated that the Farmers Market may relocate to the Atlantic Health facility in the borough, with another possible location being Key Food. The Supervisors noted concerns about increased foot traffic on Harford Street, where vehicle speeds are often high. They suggested following up with the State Police to request speed enforcement in the area. There is a crosswalk available, and most parking could potentially be accommodated on the Key Food property.

The Secretary reported that no application for the proposed relocation has been received to date.

The Supervisors decided to seek letters of support from State Representative Jeff Olsommer, Senator Lisa Baker, and the Pike County Area Agency on Aging for the AARP application.

There being no further business to discuss, the Board of Supervisors voted unanimously at 8:01 p.m. to pay the bills and adjourn the meeting.