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Minutes

Milford Township Board of Supervisors' (BOS) Hybrid Workshop & Meeting January 21, 2026, 7:00 P.M. Location: 560 Route 6 & 209, Milford, PA 18337

Workshop (6:30 P.M.):

Both the T-Mobile and AARP grant applications are due in March, so there is limited time remaining. Different façade options for the building can be reviewed during both the Planning Commission and Supervisors' workshops. These options can also be discussed with residents during the election period, when there is a high level of public traffic. The voluntary work associated with the ribbon cutting can be included in the AARP application, as the grant requires volunteer involvement.

The Multimodal Transportation Fund (MTF) awards were recently approved, and none were awarded to the County. Only one MTF award was given within the County, and it went to Milford Borough. Constitution Avenue is the oldest bridge in Pike County and requires repairs. Com. Matt Osterberg stated that the County is amenable to Milford Township owning this bridge.

This bridge is being evaluated by an independent engineer. At the last Road Task Force meeting, the representative from the Northeast Pennsylvania Alliance (NEPA) stated that some maps indicate Milford Township does not own Constitution Avenue and that Milford Borough does. The actual ownership of Constitution Avenue needs to be verified. According to the County map, Milford Township owns it.

The County has notified the Township that it will be implementing a two-step reassessment, initially based on the 1996 evaluation, which will take effect in 2027. Step one involves changing property assessments from one-quarter of the evaluation to 100%, meaning the values will be multiplied by four. The County believes this approach will make property evaluations easier for the public to understand when they are updated for step 2. The County and the municipalities will need to adjust their millage rates so that taxes collected do not increase to four times the amount currently collected.

Call to Order:

The regularly scheduled meeting of the Milford Township Board of Supervisors was called to order at 7:00 p.m. by Supervisor Gary M. Williams. Supervisors Rachel Hendricks and Robert Di Lorenzo were present, along with Solicitor Anthony Magnotta and Secretary/Treasurer Shahana Shamim.

Milford Township Supervisors

Gary Williams, Rachel Hendricks & Bob Di Lorenzo



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The Supervisors unanimously voted to amend the agenda by adding the item, "Purchase 100 tons of salt for the Street Department." The reason for this addition is that numerous small storms have occurred, a large amount of salt has been used, approximately two and a half months of winter remain, and a significant snowstorm is expected this upcoming weekend.

Approval of Meeting Minutes – January 5, 2026:

The minutes of the January 5, 2026 meeting were unanimously approved by the BOS.

Treasurer's Report:

Since the last meeting, the Township received the following revenues: \$400.00 from sewage, \$946.30 from real estate tax, \$157.71 from ambulance tax, \$311.00 from the Pike County Tax Claim Bureau, \$3,924.05 from real estate transfer tax (December), \$12.50 from the Magisterial District Court, and \$15,000.00 from the Pike County Commissioners for the 2025 third-quarter payment. The \$15,000.00 will be deposited tomorrow. The 2025 collected taxes summary was also received from the Tax Collector.

The BOS unanimously voted to transfer \$15,000 from the PLGIT General Account to the NBT Checking account.

Roadmaster's Report: Numerous small storms have occurred recently, consuming a significant amount of material. Approximately 80% of the roads in the Township are hilly, and residents do not stay off the roads during storms. Gary spent the entire day searching for additional loads of salt; however, there is currently a salt shortage. There is also a shortage of snowplow operators, though one application was submitted today. All trucks are in good condition and operating properly.

Zoning:

The expired permit for a housekeeping unit was reissued. Comments from PennDOT regarding the Highway Occupancy Permit (HOP) application for AutoZone were received and forwarded to Mr. John Fuller, the engineer. The Secretary was instructed to forward PennDOT's comments for DOT RED LLC's HOP application to Kiley Associates, as Mr. Fuller serves as DOT RED LLC's engineer.

Public Participation:

None.

Secretary's Report:

PennDOT completed its review of the application from DOT RED, LLC and issued a supplement to the Highway Occupancy Permit. Mr. Thomas Mincer requested use of the meeting room on January 31

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from 10:00 a.m. to 12:00 p.m. for Greenwood Hills. Brian Snyder sent the agenda and minutes for the Road Task Force meeting. The County Commissioners provided notification of a ratio change and a county-wide reassessment. The Pike County Conservation District and the Pennsylvania Department of Environmental Protection requested a conference with the owner of one of the lots in Milford Highlands to discuss inspection findings. Liana VanTuyl, Pike County Tax Administrator, provided updated millage rates for the 2026 County Municipal Billing. The Pennsylvania Department of Environmental Protection approved the application for renewal of the NPDES permit for the SR 0084, Section 494 reconstruction project. A Change of Assessment report was received from the Pike County Assessment Office.

An unsigned complaint letter was received in the office this morning regarding a business being operated from a home on Route 6. The Zoning Officer had reviewed the complaint and had stated that a permit exists for this business. Letters were sent to Apple Valley concerning the new building by the pond. The Zoning Officer is continuing to review a complaint regarding a business being operated in the Pine Acres residential area.

Old Business:

- a. **Constitution Avenue Bridge Updates:** Discussed during the workshop.
- b. **Zoning Amendment (Planned Unit Commercial Development) from DEPG – Planning Commission Recommendation and Scheduling of Hearing – Mr. Waldron’s Letter:** At the last Planning Commission workshop, all comments from the County were addressed, and the Secretary sent the revised version back to the County for their review. The second meeting in February falls on an unusual day because the third Monday is a holiday, making the first meeting in March, scheduled for the second, a better option. The Supervisors unanimously voted to table scheduling the hearing until the next meeting in anticipation of receiving the County’s comments by then.

New Business:

a. **T-Mobile Grant Program:** The municipal building façade improvement project is estimated to cost approximately \$256,000, while only \$225,000 has been approved through the LSA application. Applications can be submitted for both the T-Mobile Grant and AARP programs, with both due in March. The Supervisors unanimously voted to apply for these grants.

b. **Auditors’ Request Regarding Treasurer’s Bond:** The Solicitor sent details regarding this request. The bond amount is not based on the total budgeted income, but on the amount

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of money the Township has on hand at any given time, as funds come in and go out. The bond amount is set at \$500,000, and the Township is not anticipated to hold more than that during this year. The Secretary will draft a letter informing the Auditors, which will need to be signed by Mr. Williams, the Chairman.

c. Meeting Room Request – Greenwood Hills: Thomas Mincer, Esq., applied to use the meeting room on January 31 for Greenwood Hills. The Supervisors unanimously voted to approve this request.

d. Authorization to Purchase 100 Tons of Salt for the Street Department: The Supervisors unanimously voted to approve the purchase. The cost will be \$103 per ton. Mr. Williams stated that this will be regular salt, not treated salt. The American Rock Salt Company was able to provide only one load of treated salt.

Public Participation:

None.

There being no further business to discuss, the Board of Supervisors voted unanimously at 8:00 p.m. to pay the bills and adjourn the meeting.