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Minutes

Milford Township Board of Supervisors'(BOS) Hybrid Workshop & Meeting December 15, 2025, 7:00 P.M.

Location: 560 Route 6 & 209, Milford, PA 18337

Workshop – 6:30 PM

One of the County's comments on the curative amendment for the Planned Unit Commercial Development (PUCD) requests the use of the term "setback" instead of "yards." Mr. Anthony Waldron, attorney for DEPG, has addressed the comments received from the County except the one related to Section 431.B.7. For this section, the County advises using different terminology instead of "parking permit." Using the term "parking approval" is an option. The draft, along with the County's comments, needs to be sent back to Attorney Andrew Bellwoar and the Planning Commission (PC).

Samantha McLean from the planning firm Michael Baker International and planner Nanci Sarcinello were interviewed by PC members. One of them will be voted on at the next PC meeting, which is scheduled for the 23rd; however, the meeting may need to be canceled due to a lack of quorum.

Code Red was hacked nationwide, and email addresses and passwords were accessed. As a result, the system was shut down and later reopened under a slightly different name. Individuals who were registered in the system are now being advised to change their passwords and to use different passwords for each of their accounts.

Call to Order:

A regularly scheduled meeting of the Milford Township Board of Supervisors was called to order at 7:00 p.m. by Chair Gary M. Williams. Also present were Vice Chair Rachel Hendricks, Supervisor Robert Di Lorenzo, Solicitor Anthony Magnotta, and Secretary/Treasurer Shahana Shamim.

Approval of Meeting Minutes – December 1, 2025:

The minutes of the December 1, 2025 meeting were unanimously approved by the BOS.

Treasurer's Report:

Since the last meeting, the Township has received \$0.50 from a Right-to-Know request; \$500.00 from sewage fees; \$248.00 for the AutoZone land development submittal fee; \$750.00 for the escrow fee;



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and \$7,827.44 from the Real Estate Transfer Tax. The BOS unanimously voted to transfer \$10,000 from the PLGIT General Account to the NBT Checking account.

Roadmaster's Report:

Mr. Gary M. Williams reported that the road crew worked long hours plowing due to two nuisance storms. He also noted that some equipment required repairs; however, all equipment is currently up and running.

Zoning:

The land development application from AutoZone has been received. AutoZone has submitted the Traffic Impact Study (TIS) determination and the scoping meeting application to PennDOT.

Public Participation:

There was none.

Secretary's Report:

The Pike County Conservation District submitted inspection reports for several properties, including SR 84 and Section 494. A notification was received from Columbia Gas requesting renewal of a state-only operating permit from the Pennsylvania Department of Environmental Protection for existing equipment at the compressor station.

Agenda and minutes for the Road Task Force meeting were received from Brian Snyder. A change of assessment report was received from the Pike County Assessment Office.

Jessica Yoder from Pike County Planning informed the Township that the Pike County Scenic Rural Character Preservation Board will host its fourth and final hike of the year and requested that the information be shared.

Old Business:

a. 2026 Budget Adoption:

The proposed budget was advertised as being available for public review at the Township office, and no public comments were received. The Board of Supervisors unanimously voted to adopt the proposed budget.

b. Constitution Avenue Bridge Updates:

The Northeast Pennsylvania Alliance (NEPA) will be contacted tomorrow. The Chairman of



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the County Commissioners has stated that the bridge will be closed to vehicular traffic this summer and will be open to pedestrians only.

c. County Comments – Proposed Curative Zoning Amendment for a Planned Unit Commercial Development:

County comments have been received. On the morning of the meeting, Anthony Waldron, Esq., attorney for DEPG, submitted edits in response to those comments, with the exception of the parking permit issue. The revised draft must be forwarded to the Planning Commission members for their review.

Due to a lack of quorum for the December 23 Planning Commission meeting, the matter may instead be reviewed at the first Planning Commission workshop, which is typically held on the second Thursday of each month. Any changes to the Amendment will need to be resubmitted to the County for additional comments.

The Board of Supervisors unanimously voted to advertise the Planning Commission reorganization meeting to be held on January 8, the second Thursday in January, and to forward the County comments and Mr. Waldron's edits to the Amendment to Attorney Andrew Bellwoar and the members of the Planning Commission for discussion at that workshop.

New Business:

d. Radon Awareness:

The Board of Supervisors unanimously voted to adopt a resolution designating the month of January as Radon Awareness Month.

e. Use of Parking Lot for Scenic Rural Character Preservation Hiking Event on December 21: Supervisors voted unanimously to allow it.

Public Participation:

None.

There being no further business to discuss, the Board of Supervisors voted unanimously at 7:20 p.m. to pay the bills and adjourn the meeting.