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Minutes

Milford Township Board of Supervisors'(BOS) Hybrid Workshop & Meeting August 4, 2025, 7:00 P.M.

Location: 560 Route 6 & 209, Milford, PA 18337

Workshop – 6:30 PM - The Conditional Use application from AutoZone is on the agenda to schedule a Conditional Use hearing, which can be set for September 15 at 7:15 PM. An extension letter is needed. Carmen DiDiano was present via Zoom and stated that he had written one in the past and will write another if the Secretary requests it. They will attend the hearing online, with one person attending in person. He clarified that all buildings on the property will be demolished, and AutoZone will be the only structure constructed in the request before the Township. The narrative is accurate and does not need to be changed. The applicant will need to notify the neighboring property owners and provide that documentation for the hearing.

Senator Brown is promoting a Senate hearing on data centers, which will be live-streamed to provide individuals and communities with important information about data centers, as they have become a hot topic in the region. The hearing will take place on August 11th from 1:00 to 4:00 PM. Attendees can participate either in person or via Zoom. It will be live-streamed and held at Valley View High School.

Robert received a call from PennDOT, which had inspected the Constitution Avenue bridge and will be providing an update. A drop box was installed a few years ago at the corner of Chippy Cole Road and Foster Hill Road. It was supposed to be fixed, but the work was never completed. Rachel's records request to the County received a 30-day extension notice and therefore has not yet resulted in document production.

Blue Ridge is encouraging customers to switch to their new streaming platform, which may result in the Township no longer receiving the annual cable franchise tax payment. As the Township begins work on the 2026 budget, the Secretary was asked to contact Blue Ridge to inquire whether the \$10,000 franchise tax will begin to decline or be eliminated. The Solicitor will review the franchise tax agreement as well.

Call to Order:

A scheduled meeting of the Milford Township Board of Supervisors was called to order at 7:00 p.m. by Vice-Chair Rachel Hendricks. Also present were Supervisor Robert DiLorenzo, Solicitor Anthony Magnotta, and Secretary/Treasurer Shahana Shamim.

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Approval of Meeting Minutes – July 21:

The minutes of the July 21 meeting were unanimously approved.

Treasurer's Report:

Shahana reported receiving \$222.00 from Code Inspections and \$0.25 from a Right-to-Know request.

Roadmaster's Report:

The Roadmaster was not present this evening; therefore, no report was given.

Zoning:

Shahana reported that three permits were received prior to the last meeting: one for a single-family dwelling, a well permit for the same property, and a fence permit. Since the last meeting, a sign permit for a professional office and a certificate of use for an above-ground pool have also been issued.

Public Participation:

In response to Fred Weber's inquiry regarding the 18-wheelers parked on the property on Route 6, the Solicitor stated that a permit for such parking was requested in 2004 as part of a conditional use application.

Secretary's Report:

A notification was received from Diana Blume, Secretary of the Pike County Association of Township Officials, regarding the annual convention of Township Officials of Pike County, scheduled for Friday, October 3.

An event titled *"An Evening of Geology"* is scheduled to be held at the Pike County Conservation District on September 26.

Additional items received include:

- Approval from PennDOT for the 2025 Road T-432 Paving Project
- Chapter 102 inspection reports from the Pike County Conservation District for two properties on Valley View Court
- The August newsletter from the Pike County Area Agency on Aging

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- The monthly tax revenue summary from the Pike County Tax Administrator

Old Business:

Planning for the 250th Anniversary Celebration – September 27 - Community Engagement Committee
Rachel will create a graphic for posting on the website and social media to promote the event.

New Business:

Planning Board Recommendation – Conditional Use Application for AutoZone:

The Planning Commission submitted a letter of recommendation with conditions to the Board of Supervisors. The Board unanimously voted to schedule the public hearing for September 15th at 7:15 p.m. Mr. Carmen DiDiano confirmed that a member of his team will attend the hearing in person, while the rest will participate via Zoom. He was asked to update the narrative to clarify that only the AutoZone, and not a restaurant, is being considered in this hearing.

Constitution Avenue Bridge Updates:

This item was tabled due to the absence of new information. Rachel submitted a Right-to-Know request to the County and has received a 30-day extension notice in response.

Suggestion of a Specific Defective Ordinance Declaration – Andrew Bellwoar:

There has been ongoing correspondence regarding the matter. Mr. Andrew Bellwoar and Patrick McClaine, the engineer for DEPG, will continue to communicate in order to make further updates to the curative amendment proposed by DEPG. No decisions are required at this time.

Computer Upgrade to Windows 11 – Discussion:

This item was tabled.

New Printer for the Permit Office:

Mr. Di Lorenzo visited One Stop Computer Services to inspect the printer that Donald Smith had offered to sell. However, the printer is no longer available. This item is also tabled.

Certificate of Appreciation Ceremony – August 7, 2025 – Milford Fire Department:

On August 7th at 6:00 p.m., the Pennsylvania State Police and the Pike County District Attorney's Office will present Certificates of Appreciation to the individuals who responded to the Oak Court incident in Milford Township on April 26, 2024. Local elected officials are invited to join in recognizing the efforts of these first responders. The Board of Supervisors voted unanimously to authorize the Supervisors to attend this ceremony.

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Other Public Participation:

A Trunk or Treat, Holiday Tree Lighting, and a Flea Market are some ideas that could attract community participation for the Community Engagement Committee's, along with the America 250-year celebration. While there is currently no budget allocated or planned for these activities, it was noted that community involvement may help offset the need for public funding.

The Secretary was requested to obtain information from Senator Baker regarding Senate Bill 205, which permits counties to use motor license funds for municipal bridge repairs. This information is needed in order to consider a letter of support.

In response to an inquiry from Fred Weber concerning the Earned Income Tax discussion, Mr. DiLorenzo stated that the 2026 budget is still early in its development and there is no specific date for continuing any discussions regarding this.

As there were no additional matters or executive sessions to address, the Board of Supervisors unanimously voted to approve the payment of bills and adjourned the meeting at 7:45 P.M.