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Board of Supervisor (BOS) (Hybrid) Minutes
May 21, 2025 6:30 pm
(Zoom meeting ID was advertised in advance in the Pike County Dispatch)
560 Route 6 & 209

Workshop:

The Planning Commission and the Board of Supervisors will meet on June 30 to discuss the proposed warehouse ordinance.

The County Commissioners informed the Township that the cost of stamps will increase from 73 cents to 78 cents, which will raise the cost of mailing tax notices, and as a result, the County is significantly increasing the cost it passes on to the Township. Shahana will check which QuickBooks line item will be affected by this price increase.

There are two Multimodal Transportation Fund applications. One is from the Commonwealth Financing Authority—it is currently open but will close soon. The other is from PennDOT. Both have matching fund requirements. Larger projects, such as crosswalks, stormwater management, and guardrails, could potentially be funded using Liquid Fuels funds augmented by these grants. Cost estimates will be required. Some paving projects need to be completed in the Township. Creating a list detailing the maintenance history of each Township road could help monitor which roads need maintenance.

The budget is was eliminated for paying TRUGREEN, but a bill for them is being presented. There is an ongoing contract with TRUGREEN, which was renewed.

Supervisors Meeting:

A scheduled meeting of Milford Township was called to order at 7:00 p.m. by Chairman Gary Williams. Present were Vice Chairman Rachel Hendricks, Supervisor Bob DiLorenzo, Solicitor Anthony Magnotta, and Secretary/Treasurer Shahana Shamim.

Pledge of Allegiance

1. Approval of April 21 and May 5 Meetings – The BOS voted unanimously to approve the minutes from both meetings.

2. Treasurer's Report – After the last meeting, Shahana received \$57,932.64 in real estate taxes, \$9,655.47 in ambulance taxes, \$5,378.73 from the real estate transfer tax, \$750 from zoning, \$434.43 from code inspections, and \$25 from UGI.

Milford Township Supervisors
Gary Williams, Rachel Hendricks & Bob Di Lorenzo

The Board Of Supervisors (BOS) voted unanimously to ratify the \$5,000 transfer on May 12 from the Wayne Investment account to the Wayne Payroll account for the May 12 payroll. The BOS also unanimously approved the following transfers from the Wayne Investment account: \$5,000 to the Wayne Payroll account for the May 27 payroll, and \$10,000 to the NBT Checking account for the June 2 bill payments.

Additionally, the BOS unanimously approved the transfer of \$40,000 from the Wayne Bank Investment account to the PLGIT General account to take advantage of a higher interest rate. The Wayne Bank Investment account yields only 0.10% interest, whereas the PLGIT General account currently offers 4.17%.

Roadmaster's Report – Gary M. Williams, the Roadmaster, reported that the Department of Conservation and Natural Resources had recently improved the surface of a half-mile stretch of Schocopee Road, which extends to Lily Pond. The remainder of the road is owned by the Township, and the road crew has been working on that portion.

Zoning – The Assistant Zoning Officer will attend the June 2 meeting to present the Zoning Report. He will obtain his PA certification and is currently reviewing the pending applications with the interim Zoning Officer.

Public Participation – Mr. Williams responded to questions from the *Pike County Dispatch* reporter regarding the work being done on Schocopee Road.

Secretary's Report – The Pocono Mountains Visitors Bureau announced that a veteran sales manager has joined their team. Brian Snyder sent the agenda and minutes for the Road Task Force meeting. He also announced a grid-scale solar workshop to be held on June 3 at the Wallenpaupack Learning Center. This is a free PSATS class. In addition, he submitted his comments regarding the zoning map.

Penn State Extension will present a garden workshop titled “*Attracting Birds, Bees, and Butterflies*” on Saturday, May 31 at 1:00 PM at the Penn State Extension Office, 514 Broad Street, Milford. The cost to attend is \$10.

The National Park Service announced that Dingmans Falls—including its access roads, visitor center, and trail system—is currently closed for the summer of 2025.

Shannon DeVuyst from the Pike County Commissioners' Office shared that, in celebration of the 250th anniversary of the founding of the United States on July 4, 2026, Pike County is planning a Semiquincentennial Parade in Milford Borough. Milford Township has been invited to participate.

The Pike County Commissioners also notified the Township that the cost of a first-class postage stamp will increase from \$0.73 to \$0.78. In addition, Milford Township has been approved for a 1st Quarter match in the amount of \$15,000 for ambulance services.

An application to join the Zoning Hearing Board has also been received.

Old Business:



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Zoning Hearing Board Position Application: An application from Eric Vogelsberg for this position has been received. The Board of Supervisors tabled this item to review the application and discuss it at the next meeting.

New Business:

- a. **Joint Meeting with the Planning Commission to Discuss Section 407 of the Zoning Ordinance:** Comments from the Milford Water Authority were received. Members of the Planning Board and Mr. John Fuller, the Township Engineer, attended this joint meeting with the Board of Supervisors to discuss the proposed amendment to this section.

Extensive discussion focused on Section 407.11, which addresses surface and groundwater protection, and the criteria that would determine which applicants will or will not be required to provide hydrogeologic studies along with their conditional use applications. Factors such as the size of the business and whether the issue falls under both Conditional Use and Subdivision and Land Development simultaneously were also discussed.

It was noted that applicants using chemicals might put the groundwater at risk, and submitting details to the Water Authority as a first step was suggested by the Water Authority. Although two-thirds of the Township lies within the watershed protection area, the ordinance needs to apply to the entire Township. The Solicitor and Mr. Fuller will work together to provide further updates on this proposed amendment.

- b. **Camera System:** The Board of Supervisors unanimously voted to approve the \$499.99 expense to update the security camera system.
- c. **Donna Tegan's Resignation and Advertising the Vacancy:** The Board of Supervisors unanimously voted to accept Donna Tegan's resignation from the Assistant Secretary/Treasurer position. Advertising for the vacancy will be discussed in the near future.

The Supervisors voted to pay the bills and adjourn at 9:00 p.m., and the motion passed, with Ms. Hendricks voting no and expressing her disagreement that unbudgeted expense (TruGreen) was on the list of items to be paid. Supervisors Williams and DiLorenzo voted in favor.