



P.O. Box 366
Milford, PA 18337
Tel. (570) 296-5540
FAX (570) 409-8348
Email: Milfrdtp@ptd.net
Website: www.milfordtownshippike.com

Board of Supervisor (BOS) (Hybrid) Minutes
May 5, 2025 6:30 pm
(Zoom meeting ID was advertised in advance in the Pike County Dispatch)
560 Route 6 & 209

Rachel has a question on the Dog Grooming Shop application. Everything they engineered and supplied to Joe Cutri, met residential standards, not commercial, therefore, it was denied. All they need to do is convert it to commercial standards and they are fine. The denial letter went to the owner of the property not the renter. The renter was never notified. We need to make sure that both parties are notified in future.

A scheduled meeting of the Milford Township was called to order at 7:00 p.m. by Chairman Gary Williams, Supervisor Bob DiLorenzo, Solicitor Magnotta and Secretary/Treasurer Shahana Shamim and Vice Chair Rachel Hendricks via zoom from the PSATS Conference.

Pledge of Allegiance

- 1. Approval of April 21 meeting** – Robert Dilorenzo motioned to table the minutes to the next meeting. All agreed.
- 2. Treasurer's Report** – After the last meeting Shahana collected \$140,186.80 in real estate taxes and \$23,364.47 in Ambulance taxes. Gary added that we have \$169,450.63 in the Wayne Bank Investment fund. He motioned to transfer \$130,000.00 of that into the PLGIT General fund due to the fact that they are paying 4.17% interest and Wayne Bank is only paying .10%. All agreed. Gary made a motion to transfer \$10,000.00 from the Wayne Investment account into the payroll account and also \$10,000.00 from the Wayne Investment account into the NBT checking account for bill paying. All agreed.
- 3. Roadmaster's Report** – Gary received a salt bid from American Rock Salt for next winter's salt. We advertised to purchase 400 tons of treated salt for this year into next year. Gary opened the bid from American Salt at \$128.50 a ton. He believes it is the same price we paid last year. Gary made a motion to accept their bid at \$128.50 a ton for 400 tons. All agreed.
- 4. Zoning** – Nothing.
- 5. Public Participation** – Sarah Wilson, a property owner in Milford Township, came in today because she saw that we had a zoning officer vacancy. This has her and her husband concerned because she is waiting on permits and have heard nothing back. Robert DiLorenzo responded

that there were computer issues that have since been resolved. The Zoning Officer is working on the permits.

Secretary's Report: - After the last meeting, Shahana received several earth disturbance inspection reports from Pike County Conservation District. One is for a parcel in Minisink Court, a couple are for lots in Milford Highlands, and others pertain to Econo-Pak and the K & N Fill Site.

Liana VanTuyl, the Pike County Tax Administrator, sent a summary of county and local municipal tax revenue as of May 1, 2025. Mr. Mike Mrozinski, the Pike County Planning and Mapping Director, informed us that Luzerne County is sponsoring a PA Municipal Planning Education course on May 15, 22, and 29.

Shahana also received a résumé for the Zoning Officer position. Donna Tegan sent the Planning Commission's recommendations regarding the Zoning Map Update, a meeting with a planner, and advertising for the adoption of the Comprehensive Plan.

Old Business:

- a) **Comprehensive Plan Update – Recommendation from Planning Commission to Schedule Public Hearing** – Jayson is looking for a date for a hearing. Mr. Magnotta asked if July 7 is ok. Gary made a motion to schedule the hearing for July 7, 2025 @ 7: pm. All agreed.
- b) **Zoning Officer Position**- Robert interviewed Mr. Steven Steele for the position. He is present at the meeting. The Supervisors all asked questions of him. Robert DiLorenzo made a motion to start Mr. Steele off as the Assistant Zoning Officer. All agreed.

New Business:

- a) **Spring Vendor Market – May 17, 2025 – 209 Medical/Professional Grade LLC Participation** - Shawn asked us to put the Spring Vendors' Market Event for May 17, 2025 on the agenda for approval and then he will submit a permit for it. Gary made a motion to allow this special application for the Spring Vendor market to be approved. All agreed.
- b) **Inviting the Planning Commission to a Joint Meeting to discuss Section 407 of the Zoning Ordinance** – Mr. DiLorenzo stated that at the Planning Board everyone has read the comments from the Water Authority. They would like to get together to discuss it. The idea is to discuss the comments and if there are any questions, they will send a letter back to the Water Authority. The Planning Board wants to attend the Supervisor's Meeting. Rachel made a motion to have a joint meeting with the Planning Board at the Supervisors' May 21st meeting. All agreed. Rachel also made a motion that the joint meeting activity should be limited to only this matter being discussed jointly. All agreed.

Zoning Map Update Request – Correspondence from Walter Kresse – Gary is in receipt of a letter from Walter Kresse, who just purchased Donald Quick's property. They would like their



P.O. Box 366

Milford, PA 18337

Tel. (570) 296-5540

FAX (570) 409-8348

Email: Milfrdtp@ptd.net

Website: www.milfordtownshippike.com

property to remain residential, not commercial. All parties on the deed signed the letter. Mr. Magnotta informed us that we can now let the County know that it will remain residential. It's a matter that no longer needs to be dealt with regarding the Zoning Map. Mr. DiLorenzo attended the meeting that took place here with Hickory Hills. They discussed it and Hickory Hills would like to be residential. Myer & Myer is the management company for Hickory Hills. They would like to have Mr. Magnotta send a letter to them stating that we are doing the new map and what's involved and they will distribute it to all the property owners. Mr. DiLorenzo will get a copy of their minutes.

The Supervisors voted to pay the bills, and adjourn, at 7:25, and the motion passed.