

**Board of Supervisor (BOS) (Hybrid) Minutes**  
**April 21, 2025 6:30 pm**  
**(Zoom meeting ID was advertised in advance in the Pike County Dispatch)**  
**560 Route 6 & 209**

6:30 Workshop:

1. Multimodal Transportation Fund Applications – carry over till next meeting.

A scheduled meeting of the Milford Township Board of Supervisors was called to order at 7:00 p.m. by Chairman Gary Williams, with Vice Chair Rachel Hendricks, Supervisor Bob DiLorenzo and Secretary/Treasurer Shahana Shamim attending.

Pledge of Allegiance

1. **Minutes of the March 3, 17 and April 7, 2025 meeting** – Gary motioned to approve the minutes. All agreed for March 3<sup>rd</sup>, Rachel was not present on April 7<sup>th</sup>, therefore, she abstained. Robert made a motion to approve the minutes for March 17<sup>th</sup>, Gary was not present, therefore, he abstained. All motions passed.

**Treasurer's Report** – Shahana reported the following receipts: \$10,006.29 from R.E Transfer tax, \$35.97 from Magisterial District Court, \$25 rent from Hickory Hills POA, \$109.83 from Code Inspections, \$4,948.73 in ambulance tax, \$29,692.22 in Real Estate tax.

\$5,000.00 was transferred from the Wayne Investment Account to the payroll account to ratify the April 14<sup>th</sup> payroll. \$5,000.00 was transferred from the Wayne Investment Account to the payroll account for the April 28<sup>th</sup> payroll. Rachel made a motion to accept the transfers. All motions passed .

2. **Roadmaster's Report** – Gary reported that the Road Crew cut some brush down and has been keeping up with patching the holes around the Township, on the paved roads and the dirt road up to Lily Pond Rd, which is the hardest one to keep up with due to a lot of traffic from people fishing. The Pike County fishing contest is next weekend. Gary also reported that our 2004 Ford Pickup truck will not pass inspection anymore. The body is rotted and the brake lines are rotted. The truck is up at Ray's Auto now for an estimate on the lines that are leaking, However, it needs a body on it. The rough estimate to put the truck back on the road is approximately \$6,000.00. We can't afford to replace the truck right now. Gary asked the Board of Supervisors what they would like to do. The main frame on the truck is fine and it runs well. There are steel flatbeds available for \$2,400.00. The truck is also used for backup plowing. Replacement of the truck right now is approximately \$60,000. The F-750 has a few things wrong with it. He ordered a fuel strap for replacement. The king pin needs to be replaced as well. There is some

money in the budget for repairs. Gary made a motion that to authorize the estimate from Rays and get the steel body flatbed for no more than \$6,500.00. All agreed. Gary spoke to DCNR about fixing the little stretch of the road leading up to Lily Pond. Gary believes that also one of the County Commissioners talked to them, as of this afternoon there still hasn't been anything done. The road is travelable but really rough, especially for this weekend. Half of the road falls in Milford Township. We need to figure out whose property it falls on. Gary will reach out to Tony regarding this matter because it was brought up a few years ago.

Rachel made a motion to amend the Agenda to add the item of changing the signers on the bank accounts for new business. This late agenda item is due to the bank very recently bringing it to our attention. Michelle Long is no longer a signer on the bank accounts; Donna Tegan is to replace her. The bank requires a copy of the minutes to accomplish this.

3. **Zoning** – No report.
4. **Public Participation:** Representatives from the Pike County Dispatch and Pike County Courier had some questions that the Board of Supervisors replied to.

**Secretary's Report:** - Shahana stated that the Pennsylvania State Association of Township Supervisors sent a 2025 date strip that will adhere to the PSATS membership plaque. Brian Snyder sent an agenda and minutes for both the Road Task Force and the COG meeting. Donna Tegan forwarded the Planning Board's recommendation for the Katz lot improvement. National Park Service – winter closures have been lifted. The fee season began on April 15<sup>th</sup>. Grey Towers National Historic Site is seeking the Board of Supervisors' permission to close the upper end of the Old Owego Turnpike. on May 16, 2025, in anticipation of a large crowd due to a Prom photo shoot.

Maria Farrell from Milford Borough drafted a letter to Rep. Bresnahan to help facilitate the return of the beloved Milford star on the Knob.

Mary Cooney from Greenwood Hills POA requested the use of the meeting room on May 17<sup>th</sup> at 3pm.

### **Old Business:**

- a) **Zoning map update** – Per Supervisor Di Lorenzo, the latest update on the zoning map was to notify all the property owners because if we just go ahead and hold a hearing on the map the way it is, it could cause a problem. Therefore, Mr. Magnotta suggested the notifications. Mr. DiLorenzo supplied a list of all the property owners in Hickory Hills that the County said to notify. Mr. Magnotta will inform the Association to see if they will help out with this. The development became commercial on the last hand colored map by accident, which is not accepted by the County. Mr. Stroyan believes that we should have legal representation based on the Municipal Planning Code. Rachel stated that there are two ways to change a map. We need to decide if it's an entirely new map or a modification of an existing map. Rachel states that we have had two different legal

opinions. The first opinion was from Tony Magnotta stating that it was an entirely new map, however, the County pushed back stating that there was not enough of a change to be a new map. The safest way to not end up in court is to post all 94 properties and be done. Rachel stated that the most important thing is clear, precise, communication with the property owners. Mr. DiLorenzo makes a motion to schedule a hearing for June 16<sup>th</sup> @ 7:15 pm. and post all 94 properties. All agreed.

- b) **Zoning Officer Position-** No Applications. Rachel motioned to table to the next meeting. All agreed.

#### **New Business:**

- a) **Bank signer replacement** -Rachel made a motion to withdraw Michele Long as being a signer at the bank and replace her with Donna Tegan. All agreed.
- b) **Katz lot improvement plan** – Gary stated that 95% of the Katz property is in Westfall Township. Robert DiLorenzo Made a motion that this be approved as shown. All agreed.
- c) **Food Pantry** – Due to budget cuts and other cuts, we received a notification from the 2<sup>nd</sup> Harvest supplier that they were asked to stop supplying eggs. They are looking for support. Rachel stated that the Township does not donate to charities, however, she was wondering if there was any interest in a food drive. Rachel will check with Nadeen with the County Elections Office and if they don't have a problem with having a food drive people can leave nonperishable food by the building and we could take it over to the pantry that night (Election Day(s)). Rachel made a motion that we organize a food drive for Primary Election Day, subject to the county's approval. All agreed.
- d) **Zoning Hearing Board Vacancies – Applications** – 1 application. Rachel made a motion that we appoint Beth Keumerle for the vacancy on the Zoning Hearing Board. All agreed.
- e) **EIT Discussion** – Gary wanted this put on our agenda to look into it to see what kind of tax money it would bring into our Township based on the employees that we have in our Township. It would save us additional real estate taxes. It does not affect retirees, senior citizens or temps. Gary is looking for operating money. Rachel asked that we leave this off the next two agenda's due to the PSATS Conference and the Primary Election Day rescheduling our meeting. It will be on the next regular agenda as Earned Income Tax. Gary made a motion for Berkheimer to make a presentation on June 2<sup>nd</sup> for the projected income potential, the number of residents who are already paying this tax to their place of employment and answer general questions. All agreed.
- f) **Section 407 of the Zoning Ordinance – Scheduling a joint meeting w/the Planning Commission and Water Authority** – Mr. Di Lorenzo is going to take a look at the comments that were sent back from the County at the Planning Board meeting tomorrow night. At this point he does not feel that there is a need for a joint meeting for now. Rachel made a motion to table this item pending the Planning Commission's discussion tomorrow. All Agreed.

- g) **Request from the Greenwood Hills POA to use our board room on May 17, 2025 @ 3pm.** – Gary made the motion to allow the use of the building as requested, subject to the usual conditions. All Agreed.
- h) **Township Camera System** – Robert Di Lorenzo stated that one monitor went bad. He did have another monitor that was taken out of the secretary's office and it seems to work fine. Donald from One Stop is going to come in this week or the next to put the two cameras up on one side. He found another monitor in the garage and put it on the asst. secretary's desk and is going to wire the camera system to that monitor so that the office can see who is coming in and who is leaving. The unit, however, will be kept in the Zoning Officer's office this way it is locked up at all times.
- i) **Request from Grey Towers to close the Old Owego Trnpg. On May 16<sup>th</sup> from 1:30 – 6 pm due to the fact it will be extremely busy up there for the Delaware Valley Prom Photos.** Gary made a motion to close Old Owego Trnpg on May 16<sup>th</sup> from 1:30-6pm., down from Rt. 6 to Grey Towers' entrance above Pine Acres Lane. All Agreed.
- j) **Milford Star on the Knob – Maria Farrell (Milford Borough)** – Ms. Farrell requested that Supervisors sign a letter addressed to Rep. Bresnahan asking him to put the Milford Star back on top of the Knob. They crafted a letter and was looking for additional support. Rachel made a motion to sign on the collective "restart the Knob" letter to return the star to the Knob. All Agreed.

Rachel mentioned that she missed the last Spongy-moth meeting, however, they are having an event on May 8<sup>th</sup>, at the Back Road Brewery. It is called "Science on Tap". The Task Force, at one point, discussed having individual tree traps available for people who are not eligible under the 25-acre programs, but who would like to protect some of their individual trees. They were also going to have a demonstration on how to apply those traps and how to protect specific trees from the Spongy-Moth infestation. There are no details, however, at this point from Jessica Yoder. The event is posted on line.

The Supervisors voted to pay the bills, and adjourn, at 7:30, and the motion passed.