



P.O. Box 366
Milford, PA 18337
Tel. (570) 296-5540
FAX (570) 409-8348
Email: Milfrdtp@ptd.net
Website: www.milfordtownshippike.com

**Board of Supervisor Workshop (Hybrid) Minutes
September 3, 2024 6:30 pm
(Zoom meeting ID was advertised in advance in the Pike County Dispatch)
560 Route 6 & 209**

During the workshop Supervisors discussed briefly warehouse standards examples Mr. DiLorenzo presented. John D. Fuller, P.E. reviewed the contract and bid documents to be executed for the Milford Bridge #3 Repair with the Supervisors. The Contract for the Milford Bridge #3 Repair was executed by Supervisor Williams and Joe Nocito, representative of Minichi, Inc.. Staff presented the Supervisors a spreadsheet to track the American Rescue Plan Allocation funding which will be updated each meeting to track spending of those allocated funds. Staff stated they would be sending the year-to-date financials to Ms. Hendricks this week for the development of the 2025 budget.

**Board of Supervisor (Hybrid) Minutes
September 3, 2024 7:00 pm
(Zoom meeting ID was advertised in advance in the Pike County Dispatch)
560 Route 6 & 209**

A scheduled meeting of Milford Township Supervisors was called to order at 7:00 P.M. by Chairman Gary Williams. Also present were Vice Chair Rachel Hendricks, Supervisor Robert Di Lorenzo, Secretary/Treasurer Shahana Shamim, and Asst. Secretary/Treasurer Michele Long.

Minutes of August 19, 2024: Ms. Hendricks made a motion to approve the August 19, 2024 minutes as presented; Mr. Di Lorenzo seconded; Motion passed.

Milford Ambulance Report: Fire Chief Michael Bello, 1st Asst. Chief Eric Passaro, and EMS Captain Adam Rufrano were in attendance to review the Milford Fire Department 2024 Mid-Year Report and the Milford Fire Department EMS – 2024 Year to Date Report. Asst. Chief Passaro stated there are 48 active Firefighting Volunteers, over 4000-man hours of training in 2024, various fundraising activities, and discussed the call totals and types to date. Mr. Passaro also updated Supervisors on the EMS training, response times, call locations and demographics, provided a financial breakdown and cost analysis, and stated a new ambulance was slated for 2025. Chief Bello stated they are in the process of seeking grant funding for updated radios and a replacement brush truck. Ms. Hendricks stated the Township would be happy to provide letters of support for the grant submissions. Supervisors thanked the Milford Fire Department for their hard work and dedication to our community.

Treasurer's Report: Ms. Shamim reported the following bank balances; Wayne Bank Payroll: \$12,596.59; Wayne Bank Investment: \$21,916.16, Interest rate: 0.10%; Wayne Bank Ambulance: \$27,987.98; NBT Bank Checking Account: \$37,986.36, Interest rate 0.02%; NBT Bank Money Market: \$15,823.40; interest rate 3%; PLGIT General: \$306,950.29; monthly distribution yield: 5.10%; PLGIT Liquid Fuels: \$118,777.05; monthly distribution yield: 5.10%. Also, since the last meeting we received: \$510 from Zoning and \$109.94 from Code Inspections, Inc..

Ms. Hendricks made a motion to transfer \$10,000 from the Wayne Investment account to the Wayne Bank Payroll account; Mr. Williams seconded; Motion passed.

Roadmaster: Mr. Williams reported that Wayco started paving work on Schocopee Road today (9/3/24) and should be completed by the next day. Once completed, the Milford Township Road Crew will use millings to fill in the shoulders of the road. The Road Crew is also working on repairing a salt spreader in preparation for winter weather and have mowed township road shoulders for the third time this season.

Zoning Report: A permit for an addition was approved at 252 Foster Hill Road.

Public participation: Mr. Fred Weber thanked staff for their quick responses to his Right to Know requests. He also asked if there were additional conditional uses on 246 Route 6. Ms. Long stated that there have been a number of conditional use hearings throughout the years. She went on to clarify that the question that was originally posed by Mr. Weber was in reference to tractor trailers parked on the property for commercial parking to which Mr. Weber agreed. Ms. Long stated that she would review the materials and speak with Solicitor Magnotta about next steps.

Mr. Weber also asked about the Legend property sign that was posted on the Santos property which stated "soon to be developed- mixed use". Supervisors stated they would have the Zoning Officer look into any sign permits for the property.

Secretary's Report: Ms. Long reported on the following correspondence: Flyer for NEPA Active Transportation Plan Public Meetings – Pike County- September 17, 4-6pm Pike County Training Center; Flyer for Milford Readers and Writers Festival September 13-14th in Milford Borough; Press Release from Penn State Extension - Public Meeting September 3rd at 6:30pm to discuss the management of Spongy Moth in 2025; Letter from the Township to Thomas Shepstone of Shepstone Management Company thanking him for his years of service; Pike County Conservation District Annual Dinner announcement, November 1st 5-8pm at Masthope; Mailing from PSATS announcing the Northeast Regional Forum and Agenda October 15th from 8:30 am – 4 pm; PA Route 6 Alliance October 10th workshop and October 11th Annual meeting and awards all to be held in Honesdale.

Old Business:

Discuss advertisement of Public Hearing on Amendment for Section 602.2 of Zoning Ordinance: Ms. Hendricks made a motion to advertise a public hearing to take place at the Supervisors' regular meeting on October 7th at 7:15 pm on the proposed Amendment for 602.2 of the Zoning Ordinance that will enhance the information that must be submitted with zoning applications; Mr. DiLorenzo seconded; Motion passed.

2025 Budget: Ms. Hendricks made a motion to table the 2025 Budget discussion until the next meeting; Mr. Williams seconded; Motion passed.

Milford Township Comprehensive Plan: Supervisors reported the Milford Township Comprehensive Plan final draft was hand delivered to the Pike County Planning and Mapping office, the Scenic Rural Character Preservation Board, neighboring townships, and the Milford Water Authority. Staff will follow up with those entities with an email that will include a link to the Township website where the draft documents are also available.

New business

Shed Roof Replacement: Mr. Williams made a motion to approve \$500 in materials for repairing the shed roof where Township materials are stored; Mr. DiLorenzo seconded; Motion passed.

Zoning Ordinance Section 306 Uses Not Provided For: Ms. Hendricks made a motion to table this item and circle back with the Solicitor on some of the language presented; Mr. DiLorenzo seconded the motion; Motion passed.

Don Quick Memorial: Mr. Kevin Stroyan presented a photo of an eagle statue that is being donated by the Quick family to the Township to be displayed in remembrance of Donald Quick, former Township Supervisor. Mr. Quick's family provided the following language to be used on a plaque to be mounted with the eagle statue: "Don Quick – Given to Milford Township by his children Timothy, Stephanie and Cassidy to remind us to be Patriots, good stewards of our community, and to take the task at hand seriously, not ourselves. God Bless America 2024"; Supervisors discussed with Mr. Stroyan placement, potential costs for installation, mounting, transport, and delivery as well as adding the item to the Township insurance. Mr. DiLorenzo made a motion to approve Mr. Stroyan to move forward with plans to erect the statue and get pricing for a plaque and the monument stand that will be needed for the eagle statue, spending up to \$2,500 for the memorial; Mr. Williams seconded; Motion passed.

Milford Water Authority Fire Hydrants: Mr. Williams stated he received an email from a representative from the Milford Water Authority asking when they could meet with us to discuss zoning ordinances and the fire hydrants. Mr. DiLorenzo stated he received similar requests.

Other Public Participation: Mr. Stroyan requested Supervisors revisit discussions on the mixed-use ordinance which was being developed. He stated there have been a number of items that were given to the Planning Commission to review. Ms. Hendricks stated the medical marijuana and solar farms ordinances have also been on the list for the Planning Commission. Mr. DiLorenzo stated that when the Planning Commission was reviewing an ordinance for medical marijuana dispensaries, the state was still deciding how to handle the issue of legalizing marijuana and on the advice of our attorney, decided to wait for state direction on the issue. Mr. Stroyan concurred and that many other items were requested to be reviewed and prioritizing those at this point may be a beneficial exercise. Mr. DiLorenzo made a motion to add the mixed-use ordinance discussion on the Planning Commission Workshop September 12th agenda; Mr. Williams seconded the motion; Motion passed.

Mr. Williams made a motion to pay the outstanding bills and adjourn the meeting at 8:16 pm; Mr. DiLorenzo seconded; Motion carried.

Paid Bills:

Anthony Magnotta: \$4,522.50; Brads Plumbing & Heating: \$6,560.00; BRC: \$186.33; Farley & Weed, LLC: \$1942.50; Milford Fire Dept. Ambulance: \$15,000; North East Parts Group: \$21.26; Pike County Association of Twp. Officials: \$325.00; PSATS: \$100.00; UGI: \$50.38; WEX Bank: 137.43

Respectfully submitted
Michele Long
Asst. Secretary