

MINUTES
October 2, 2023
6:30 P.M.

Hybrid Workshop of the Board of Supervisors (Zoom meeting ID was advertised in advance in the Pike County Dispatch) 560 Route 6 & 209

Today, we received comments from Michele Long of Pike County Conservation District. The comments state that PA Code 25, specifically Chapter 102.8, must be referenced within the proposed Section 426.7, which states that PADEP BMP manual will be used for adequate pre-treatment. PA Code applies regardless of whether this Ordinance is adopted or not. Michele also recommends looking at Dingman Township's Ordinance. Mr. Shepstone will Zoom in for the Hearing at 7:15 P.M.

The Econo-Pak Developers' Agreement has already been authorized, pending approval from the Solicitor. Once the Solicitor approves it, the Secretary will inform the Supervisors to sign it. The only question they have is about the voluminous exhibits. They are asking whether we want to attach them to the agreement or refer to the PDFs of the documents in the email. Since it's possible to edit PDFs, they need to be attached.

The budget is not ready yet, but Rachel will get more information from Shahana, and it will be ready before the November 8th meeting.

The office assistant job was advertised, but so far, no one from this county has applied. It can be posted on the Indeed job site because the advertising has already been approved. No qualified applicants living in the County have applied for the road crew job, so CareerLink may not work. These positions have already been posted on the Facebook page and the Pike County Help Wanted group as well. Another option is posting them on the Glassdoor website. No motions will be needed for these positions since the advertising has already been approved. Someone local has applied for the road crew job, but no one from the local area has applied for the office assistant position. Some applications have come from Monroe County and even from Tobyhanna, which would be too far of a commute for a part-time job.

The deadline for the LSA application is November 30. Some other projects, such as parking lot lighting, bathroom improvements, carpet replacement, or replacing the meeting room chairs, can be bundled together in the application. Election workers come during election time, and they have often complained about the condition of the carpet and the bathroom. While folding chairs can be easily moved during the election, having proper conference room chairs would be ideal. These projects need to be clearly specified, and obtaining estimates for these improvements is challenging. You can review Costars for estimated costs, which can be used for future bidding. Someone will need to measure the square footage of the carpets, and a letter from the fire department indicating the parking lot's emergency uses and the challenges its condition presents.

MINUTES
October 2, 2023
7:00 P.M.

**Hybrid Meeting of the Board of Supervisors (Zoom meeting ID was advertised in advance
in the Pike County Dispatch) 560 Route 6 & 209**

A scheduled meeting of Milford Township Supervisors was called to order at 7:00 P.M. by Chairperson Rachel Hendricks. Also present were Supervisors Gary M. Williams (Vice Chairman) and Robert Di Lorenzo, Solicitor Anthony Magnotta, and Secretary/Treasurer Shahana Shamim.

Mr. Williams made a motion to approve the minutes from the previous meeting, Mr. Di Lorenzo seconded, and it passed unanimously.

Treasurer's Report:

Shahana reported that, since the last meeting, she had received the following amounts:

- \$1,174.66 from the Tax Collector
- \$6,687.00 from Zoning
- \$25.00 in rent and a \$100.00 bond from Hickory Hills Estates POA
- \$1,025.00 from sewage

She also reported the following account balances:

- Wayne Bank Payroll: \$7,381.04
- Wayne Bank Investment: \$10,337.85
- Wayne Bank General: \$59,181.89
- NBT Bank Checking: \$41,205.57
- NBT Bank Money Market: \$36,331.10
- PLGIT General: \$234,725.77
- PLGIT Liquid Fuels: \$55,546.35

Roadmaster:

Mr. Williams reported that the road crew had been patching the roads again for the past couple of weeks. The dirt road to the Lily Pond was being maintained because it was getting busy due to the hunting season. They had also been cutting brush and preparing the trucks for winter. Six tires on the 5500 and four more on the pickup truck were replaced.

Regarding the sealed bid sale of the 1996 Kodiak dump truck, Mr. Williams said that he had received two bids for the truck. He opened those bids and declared that the bid from Mike Bentler was \$7,000, while the bid from Thomas of Lafayette, New Jersey, was \$7,500. The Solicitor stated that the Board reserves the right to choose the higher bid or reject all the bids. Rachel made a motion to reject both bids and to readvertise for November 8 at 7:00 P.M. in the News Eagle, New Jersey Herald, and Dispatch. She added to post it on the website and on the door on Election Day. Gary seconded the motion, and it passed unanimously.

Public Participation #1:

None

Secretary's Report:

Shahana presented various correspondences received, including those from PennDOT, Pike County Planning, Certificate of Insurance, Pike County Tax Administrator, and Milford Fire Department.

Old Business:

a. Hearing – Wellhead/Watershed Protection Ordinance: Rachel made a motion to recess the Supervisors' meeting and to convene this public hearing. Gary seconded the motion, and it passed unanimously. Mr. Magnotta stated that this public hearing was advertised in the Pike County Dispatch on September 14th and September 21st, and he had the proof of publication. He asked the supervisors to enter it into the record as Exhibit A. The Wellhead Watershed Zoning Amendment, drafted on August 9, 2023, has been pending before the township for some time, undergoing various revisions and incorporating other comments into the ordinance. The purpose of this ordinance is to protect the health, safety, and welfare, as well as the preservation of the township's groundwater resources and public water supply. Its goal is to ensure a future supply of safe drinking water for the township.

Mr. Shepstone, the Planning Consultant, provided an overview of the proposed Ordinance. He mentioned that about 15 years ago, the township considered a wellhead protection ordinance model that was circulated by various entities, including the DEP and others with an interest in the subject. Ultimately, the township considered and rejected it. The essence of his overview is that the proposed ordinance doesn't take anything away but instead adds additional restrictions. It's a reasonable and workable approach that doesn't compromise the existing zoning. Section #426.3 on page 1 states that these requirements shall be in addition to other requirements for the zoning district designated on the township map. This means that additional standards are being added to protect the water source. Page two explains how this is done, designating three different zones: A, B, and C. The first zone covers 400 feet, the second 1,000 feet, and the third comprises the watershed area that feeds the Milford Water Authority's springs. Registered surveyors will determine the precise boundaries of these zones when additional certification is needed, a process commonly employed during zoning reviews. It's not always possible to precisely delineate a water source boundary, and this provides a method for doing so. Stormwater infiltration from commercial sites must meet Pennsylvania DEP guidelines. The issue of storage is also addressed. Pages seven and eight detail the prohibitions and conditional use review requirements for the three zones. The Water Authority cooperated effectively, and every effort was made to accommodate their concerns in a reasonable manner.

Mr. Frank Turquinio from Milford Borough said that he was present for the Milford Water Authority (MWA) and wanted to reiterate that John Klemeyer of MWA felt this was a good first step. Mr. Klemeyer looked forward to working with this Board of Supervisors in the future. Dr. Robert A. Ollar, Mr. Vito DiBiasi, Ms. Eve Yesthal, Mr. David Richard from Dingman Township, Dennis Klein from Delaware Township, and Ms. Marie Liu from Fire

Tower Road also made their comments. The transcript of the Hearing can be obtained from Panko Reporting at 537 Sarah Street, Second Floor, Stroudsburg, Pennsylvania 18360. For contact, please call (570) 421-3620. Rachel made a motion to close the Hearing and reconvene the Supervisors' Meeting. Gary seconded the motion, and it passed unanimously. Rachel made a motion to adopt this ordinance in its current form. Mr. Di Lorenzo seconded the motion, and it passed unanimously.

b. Milford EMS recognition – Appreciation month – proclamation: Rachel read aloud the proclamation declaring this month as Emergency Services Appreciation Month, and she made a motion to adopt it. Gary seconded the motion, and it passed unanimously. The original signed proclamation will be sent to the Fire Department, and copies will be provided to the Pike County Office of Emergency Management and the State Police Trooper. The Supervisors will personally send sandwiches to the Fire Department the following day, in gratitude for all of the members' service and dedication.

c. Econo-Pak – Developers' agreement: The Fire Department has provided their satisfaction letter regarding Econo-Pak's gas evacuation plan, and this Agreement has already been approved pending the Solicitor's approval. The Solicitor added that all of his comments regarding this Agreement have been incorporated except one. There is a question about attaching the exhibits because some of them are very voluminous, and he has suggested attaching those by reducing their sizes to 8½" by 11". The Supervisors can sign it as soon as this update has been incorporated.

New Business:

a. Application to statewide LSA pool for Municipal facility improvements: The fire department had indicated that they needed to continue landing helicopters in the parking lot of this building, and the loose gravel from the parking lot might break window glass. PennDOT had provided an estimate of \$121,000 for the parking lot. The deadline for this year's application is November 30, and the approval usually comes the following year in May. The same pool of funds was applied for last year for the truck. During the workshop, replacing the carpets, which were probably installed in 1986, and purchasing new chairs for the meeting room were also discussed. Rachel made a motion to authorize the submission of this application for these three items. Gary seconded the motion, and it passed unanimously.

b. Tax Deposits to PLGIT account: Rachel said that taxes are received through checks, which can be deposited into the NBT Bank account first, and then be transferred by mail to the PLGIT account for higher interest.

c. Cancellation of October 16 Meeting: This meeting can be canceled because a Hearing is scheduled for the 19th. Rachel made a motion to cancel the October 16 meeting in favor of the hearing on the 19th. Gary seconded the motion, and it passed unanimously.

Public Participation #2

None

There was no other business to discuss. At 8:33 P.M., Rachel made a motion to pay the bills and adjourn. Gary seconded the motion, and it passed unanimously.

Respectfully,

Shahana Shamim
Secretary/Treasurer