

MINUTES

March 20, 2023 Hybrid Workshop of the Board of Supervisors (Zoom meeting ID was advertised in advance in the Pike County Dispatch)

560 Route 6 & 209

7:00 p.m.

Gary said that he would call PennDOT to ask if the PennDOT liquid fuels money that was put into the account with ARP money to make a single check to pay for the Mack truck could be put back into the PLGIT liquid fuels account. Rachel said that she had the same question about the ARP money, and it was whether this money could be temporarily used to pay for the truck and then reimbursed with the LSA grant. She continued that a significant amount of tax will be received soon.

Rachel expressed concern that the Township is not under FDIC limits in Wayne Bank. FDIC coverage is aggregated by the user, and there are three accounts. The Solicitor said that whether this bank would give a letter of pledge needed to be figured out. He added that banks have assets, and they keep a certain amount of money for the pledge to cover those assets. Rachel added that the NBT account is way under the FDIC limit, and some funds could be transferred to that account. Dime Bank and Citizens Bank are some other options, and better interest rates need to be considered. Gary said that Wayne bank will have a 4% interest for seven months.

Shahana said that she had opened the Wayne Bank General account when the ARP money started coming in. Rachel added that the Wayne Bank Investment account is where the tax money is deposited, and the bulk of tax will be received before April 30, which is the deadline of the discount period. She added that the shuffling of this money to pay for the Mack wouldn't have been difficult if it was June, now, the \$100,000 has to be covered temporarily, and it didn't have to be covered before. The interest of PLGIT accounts should be better, and staff should inquire why it's so low. Gary added that the Mack is finished, and they are waiting for the money. Rachel added that it's unknown how many months it would take to receive the LSA grant, as their staff will be pushing out 1,100 checks. Gary added that he would call PennDOT to ask if the allowable amount of the PennDOT liquid fuels money, which is about \$58,000, could be used to pay for the truck, and then if it could be reimbursed with the LSA grant money later. Shahana said that there was a letter from PSATS, and it stated that the ARPA money could be used to pay for the truck. Rachel added that there might be issues if the ARP money is used to pay for the truck and then reimbursed by the LSA grant. She asked Shahana to call PSATS to ask that question.

Rachel said that the fourth quarter report was received from EMS, the quarter check for the EMS was sent, and the report showed that more calls were answered in Westfall Township than in Milford Township. Gary added that Westfall has their own ambulance, and they are looking to hire to run the ambulance. Rachel continued that Westfall was covered by Port Jervis during the early pandemic period but not for 2022. The Supervisors of Westfall Township were approached so that a complementary schedule could be set up, as everybody was trying to work on a 12-hour paid service. If both of these Townships work on the same 12-hour schedule, then

Dingman Township has to cover the remaining 12 hours, but Dingman Township has not sent us any of their reports. Rachel added that she had sent an email to the EMS captain to revisit the conversation with Westfall, so that a reimbursement or some kind of recognition for the service that was provided the previous year might be received from Westfall.

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A scheduled meeting of Milford Township Supervisors was called to order at 7:00 P.M. by Chairperson Rachel Hendricks. Also present were Vice Chairperson Gary M. Williams, Solicitor Anthony Magnotta, and Secretary/Treasurer Shahana Shamim.

Gary made a motion to approve the minutes of the previous meeting, Rachel seconded, and it passed.

Treasurer's Report:

Shahana reported that since the last meeting she had received 1,705.20 from R.E. Transfer taxes, \$1,600 from Zoning, and 28,044.44 from the Tax Collector, and a \$20 gift card from Corporate Warehouse Supply. She also reported the financial account balances as \$186,876.46, \$208,986.95, \$12,935.77, \$10,249.16, \$15,483.39, and \$127,788.98 in the accounts of Wayne Bank (Investment), Wayne bank (General), Wayne Bank (Payroll), NBT Bank, PLGIT (General), and PLGIT (Liquid Fuels) respectively.

Roadmaster:

Mr. Williams, the Roadmaster, said that there were a couple of storms, but those were not serious. He continued that the support chains of the 750 Truck broke, and five Tons of salt needed to be taken out by hand. That chain was replaced, and now it's fixed. The 5500 Dodge is still waiting for the transmission line, and it was ordered six weeks ago. He had called Milford Chrysler, who had told him that there are only 105 of these transmission lines nationwide.

Gary said that the 2023 Mack is ready to be picked up. Rachel added that State Representative Joe Adams had informed the Township that it was awarded a \$100,000 grant for buying this truck. Our staff, Mike Mrozinski, our State Legislators, and Mr. Stroyan worked hard to get this grant application approved and the Township is very grateful for their efforts. This truck will be paid entirely with state and federal grant dollars. Gary added that the purchase was done through the COSTARS program, thus it cost \$199,790, and otherwise it would have cost \$240,000.

Public participation #1:

A resident requested an amendment to the zoning to allow having backyard chickens, which at present, this Township doesn't allow, and she has six chickens. She has a small lot, and hence it's not possible to satisfy the zoning setback requirement. She had spoken to all of her

neighbors (except Myer Motel), and they are all good. Rachel said that this request will have to go to the Planning Commission first for their consideration and recommendation, and Mr. DiLorenzo asked her to bring a plot plan with the size of her lot and the size of the coop.

Secretary's Report:

Shahana presented various correspondences received, including from EMS, Pike County Workforce Development Agency, Health Promotion Council, Solicitor, DEP, PSATS, Insurance Certificate, Brian Snyder, and DRBC.

Old Business:

Econo-Pak Developers' Agreement: The Solicitor said that he didn't receive any updates. Rachel made a motion to table this item until whenever any update is received and the Solicitor asks it to be on the agenda, Gary seconded, and it passed.

Zoning Map: The Solicitor said that at the previous meeting he was asked to talk to Mr. Mrozinski, and he did. He continued that Mr. Mrozinski had confirmed that he had the 1991 zoning map in his office, 14/15 changes were done after 1991, and those changes would have to be incorporated through the zoning map amendment process. In 1999, two parcels were changed on this 1991 map, and the minutes of that meeting are available. One of those changes was done by the Municipality, and the other one was a curative amendment, which was done by Mr. Quick. These changes would have to be incorporated through the process. Mr. DiLorenzo added that the 1986 map was available when those two changes were done, he had asked for the approved 1991 map from the County, and then they will proceed from there.

Amendment to the Zoning Ordinance 407.2 – County comments: The Solicitor said that the County's comments are minimal, and Rachel added that Mr. Shepstone was working on the tweaks that the Zoning Officer had suggested. She made a motion to table this item until the next meeting, Gary seconded, and it passed.

National Land Developers' Conditional Use Application: The Solicitor said that a packet of revised plans was sent to the office that morning, and the Zoning Officer was reviewing it. He continued that the applicant's letter stated that the variance application had been denied, an appeal was done, but it was withdrawn. Placing the parking in the rear and in the side of the building, and not in the front complies with the zoning requirement. A revised plan is filed, the revision is mostly on the parking, and the correspondence indicates that he would like to have it reviewed by the Planning Commission. The extension of this conditional use ends on April 30, the Planning Commission will get two meetings to look at it by then, and the Board of Supervisors will have to start the Hearing by that deadline. The Hearing could be set for the May 1st meeting, and hopefully the applicant won't mind extending the deadline by a day. The Municipal Planning Code allows seven hours to present a case, and hence it will probably be a two or three night Hearing. The applicant is not withdrawing their original application, it's just a revised one, and hence the deadline will have to be abided by. The parties would remain the same. The notice of the Hearing would have to be for two successive weeks in the newspaper,

and the Zoning officer will have to post the property seven days before the hearing. The revised plan shows that the proposed building is slightly smaller, and it's shifted slightly. The parking was also shifted slightly because of the gas easement, as the field survey had shown that the gas line was at a different spot than it was thought. The Solicitor added that it has to be sent to Mr. John Fuller, the Engineer, for his review, and it has to be sent to the County for their review also.

In reply to Mr. DiBiasi's inquiry, the Solicitor said that the Planning Board will have to send their recommendation or denial to the Board of Supervisors before April 30th.

Plate and Shea Minor Subdivision – Authorize to Advertise: Mr. DiLorenzo said that appropriate changes were made to the map, and the Solicitor said that he had reviewed the deed. Gary made a motion to advertise for the Hearing of this subdivision for April 17, 2023, at 7:15 P.M., Rachel seconded, and it passed unanimously.

New Business:

Transfers of funds (FDIC limits): The Solicitor said that the FDIC limit is not \$250,000 for a single account, but it's the total of all the accounts of the owner. He suggested that the Secretary should call the bank to inquire if they have a pledge of assets agreement, which most banks have. The Treasurer of the bank sends a letter of verification every year to the account holders, who have about a couple million dollars, to confirm that the money is insured above the FDIC insurance limit. Rachel asked Shahana as the Treasurer to inquire of Wayne Bank. Rachel also asked her to call the PLGIT bank to ask if the interest rate could be raised.

Other public participation:

Mr. DiLorenzo said that the overlay for the water protection ordinance map is complete, and the parcel ID numbers are on this map. He continued that this map has the wells in it, it would tell if the properties are in the watershed area or not, but it won't tell which zoning the properties are in. Mr. Shepstone will make a minor change to the draft of the water protection ordinance for the setback from the wells, and the change would be that the developer will have to verify the setback area from the wells in the field. Mr. Shepstone will bring this change at the next Planning Board meeting, and then it would be forwarded to the Board of Supervisors. The Solicitor added that then it will have to be sent back to the County, and Rachel added that it will be advertised after the County comments are received.

Rachel asked Shahana to put Comprehensive Plan Update on the agenda for the second meeting of each month beginning in April. She continued that the Planning Board had a good comprehensive plan workshop, and how to gather public input was discussed. Next month, the contractor will come back to the Planning Commission with a five question survey and a public forum with focus groups will be held. When people come to vote, there's traffic in this building. The hope is to provide and collect the survey on that date and if it's not a problem with the Board of Elections. That five question survey will be placed somewhere out of the voting room. Mr. DiLorenzo added that a lot of people had done the original Comprehensive Plan Survey.

There was no other business to discuss. At 7:50 P.M., Rachel made a motion to adjourn, Gary seconded, and it passed.

Respectfully submitted,

Shahana Shamim

Secretary/Treasurer