

MINUTES
November 1, 2022
Hybrid Workshop of the Board of Supervisors (Zoom ID was advertised in advance in the Pike County Dispatch)
560 Route 6 & 209
6:30 p.m.

The Board of Supervisors held an executive session to discuss personnel matters.

MINUTES
November 1, 2022
Hybrid Meeting of the Board of Supervisors (Zoom meeting ID was advertised in advance in the Pike County Dispatch)
560 Route 6 & 209
7:00 p.m.

A scheduled meeting of Milford Township Supervisors was called to order at 7:00 P.M. by Chairperson Penney Luhrs. Also present were Vice Chairperson Rachel Hendricks, Supervisor Gary M. Williams, and Secretary/Treasurer Shahana Shamim.

Gary made a motion to approve the minutes of the previous meeting, Rachel seconded, and it passed unanimously.

Treasurer's Report:

Shahana reported that since the last meeting she had received \$525 from UGI, \$1,875 from Zoning, and \$289.23 from Code Inspections. She also reported the financial institution account balances as \$236,778.16, \$150,619.44, \$17,936.97, \$16,438.74, \$14,876.07, and \$125,577.52 in Wayne Bank (Investment), Wayne Bank (General), Wayne Bank (Payroll), NBT Bank, PLGIT (General), and PLGIT (Liquid Fuels) accounts respectively.

Roadmaster:

Mr. Williams, the Roadmaster, said that for the past couple of weeks, the roadcrew has used a couple of tons of cold patches to fill the potholes throughout the Township. He added that the road crew has also been working on sanding, brushing, and painting the snowplow, and some of those were completely ready for snow.

Public Participation #1:

Providing an update from County Planning, Mr. Stroyan said that a recommendation was requested of County Planning whether to support changing Delaware Water Gap National Recreation Area to National Park status, and the County Planning Board decided not to support Mr. Donahue's effort for this change, as many local Municipalities were not in favor of it. He added that the County was working on some dam projects, and the grant funds for this Township's Comprehensive Plan were approved.

Secretary's Report:

Shahana presented various correspondences received, including from Rachel Hendricks, Planning Board, Thomas Shepstone, HRG, Pike County Scenic Rural Character Preservation

Program, John E. Ursin, Michael Peifer, PSATS Unemployment Group Trust, Jefferson Township, Pike County Office of Community Planning, and Pike County Conservation District.

Old Business:

a. Act 537 Plan: Penney said that there would be a public Hearing on November 16th at Delaware Valley High School. Rachel said that the draft stated in one of its notes that the Westfall Authority would put an amount of reserves, and the HRG staff that participated in the Zoom call was not aware of how much that was. She continued that neither the draft plan nor the Intermunicipal Agreement (IMA) stated how much it is, in any place she could find, and the Westfall Authority should be accountable for this. Milford Township was told it doesn't have to worry about it, as this Township won't be the sewer user. It's not the taxpayers' problem, and it's the ratepayers' problem. They (HRG) were not doing the language of the IMA, it was not their concern, and it was not within their power to modify it. It's just a draft, and they want to go forward with it. Nothing has been approved yet, and Municipalities could work on it. Rachel added that the general public doesn't seem aware of the November 16th hearing.

Mr. Stroyan inquired how and when the hearing was scheduled, and whether it was scheduled at a public meeting. The Supervisors said that it was not done at any public meetings, and it came in a follow up email. Penney added that she was asked if she would be able to make it on that date, and she had said that she won't be able to. Gary asked which Municipality was supposed to advertise, or whether it was the responsibility of all four Municipalities. Penney said that she had told Joe that it should be the Borough's responsibility. Rachel added that two dates were suggested for the Hearing, and DVHS is available on both of those dates. Rachel added that according to the email, the cost won't be higher than \$1,000, and it would be split among four Municipalities. Penney added that it should be the Milford Water Authority's (MWA) responsibility, Rachel said that technically Westfall Authority should pay for this cost, and Penney agreed.

Penney said that she would tell Joe Dooley that the Borough is giving the bill to the wrong entity. Mr. Stroyan confirmed with the Supervisors that MWA hadn't responded to any of the questions that this Township had sent. Rachel said that at the Zoom meeting, Mr. Sheldon had confirmed that the MWA would keep separate books for the water users and the sewer users to ensure that the water users don't have any liability for the sewer. She added that HRG had affirmed at that meeting that they did not receive MWA's survey results, and those are not incorporated into the Plan.

Rachel said that she had asked Shahana to create a new line item of "Intermunicipal sewer planning" to put the expenses of Microbac water testing in, which was posted in the "Engineer" line item. She added that the "Intermunicipal sewer planning" is not budgeted, but this expense does not belong to the "Engineer" line item.

b. Econo-Pak - Developers Agreement: Penney said that the applicant is not ready with it, and Rachel made a motion to table this item at the next meeting. Penney seconded the motion, and it passed unanimously.

c. Budget proposal for 2023: Rachel said that the budget was not ready for public comment, an Executive Session was held during the workshop to discuss personnel, and the budget would be updated accordingly so that it could be voted on the next meeting.

d. Pike County Scenic Rural Character Preservation Program – Grant Contract for Comprehensive Planning Project: Rachel made a motion to approve this contract, Gary seconded, and it passed unanimously. Mr. Stroyan said that Mr. Shepstone was confused, as he

didn't hear anything from the Board about moving forward with this project. Rachel said that the Woodland Design Associates' contract was not executed, as the Board was waiting for this grant contract, and she asked the Secretary to put Woodland Design Associates' contract on the next meeting's agenda. She also asked her to let Mr. Shepstone know that this grant contract had been executed, and the Board would be moving forward with executing Mr. Shepstone's contract.

She thanked Ms. Jill Gamboni for her assistance in finding out the details of the Small Communities Capital Loan Program, and during this process, it was discovered that Rep. Peifer's office had missed the request for support letter, which was sent back in May. She asked Shahana to resend the request letter to Senator Baker's office as well, and Shahana said that she had already received a copy of Senator Lisa Baker's support for the LSA grant. Rachel asked her to call Ms. Baker's office anyway to confirm that it hadn't gone off their radar, as it had been a long time since Sen. Baker had sent her support letter and their next meeting was scheduled for the 15th.

e. Chair Donation – Mary Gaynor: Shahana said that Ms. Gaynor didn't contact her.

New Business:

- a. MMO Worksheet for 2023:** Penney said that Shahana had already filled out the worksheet regarding the pension obligation and copies were provided to the Supervisors.
- b. Planning Board Recommendation - Conditional Use – Nonconforming addition and extension – Joseph Barth:** Penney said that the Board had received the Planning Board's recommendation for this application, Rachel said that Shawn would have to notify the adjoining neighbors, and Mr. Stroyan asked Mr. Barth to confirm with Shawn about these notifications. Rachel made a motion to set the Hearing for December 5th at 7:15 P.M. for this conditional use, to approve the advertising for it, and to get a stenographer. She asked Shahana to advise the Solicitor and Shawn about this schedule. Gary seconded the motion, and it passed unanimously.

Public Participation #2:

None

There was no other business to discuss. Gary made a motion pay the bills and adjourn, Penney seconded, and it passed unanimously. Adjournment was at 7:30 P.M.

Respectfully submitted,

Shahana Shamim

Secretary/Treasurer