

MINUTES

August 15, 2022

Hybrid Workshop of the Board of Supervisors (Zoom ID was advertised in advance in the Pike County Dispatch)

560 Route 6 & 209

7:00 p.m.

Mr. Williams said that the Township won't have to pay for the water consumptions anymore.

Act 537 Plan: Rachel said that allowing voluntary connections for people was desired, and before they were saying that they were okay with that if a sewage module is filed. The Solicitor added that the plan would have to be amended for those cases. Rachel added that the agreement specifically lays out the surface area, if the authority wants to extend the service area then it just has to provide a notice, and the punitive language doesn't pertain to Milford Borough, or Matamoras Borough, or Westfall. They are putting the responsibility on the users. All kinds of penalties, such as, surcharges for overflows and closing all the permitting, are added while that extra flow from mandatory connection is unnecessary, making it harder for the system to serve new development. The Solicitor added that the funding wants mandatory connections. He added that a finite number of properties would be affected by this pass-through line. Rachel added that Milford Water Authority had sent out a survey to the Township properties, which are on the line, asking whether they wanted to hookup. Penney reported that 14 property owners had said 'yes'. The Township has not been told which properties and those properties needed to be reviewed. She further added that she had asked for the list of these properties from Scott Sheldon, and she did not get anything back from him yet. Penney added that money cannot be put for that purpose, as these property owners might change their minds tomorrow when they learn how much it's going to cost to them. Rachel added that there are lots of fees, and Westfall Township was reducing their expenses significantly through this agreement. She further added that comments from DRBC were one of the comments of last year's October letter, and there was no response from DRBC.

Milford Farmhouse Liquor, LLC - Request for Inter-municipal Transfer of PLCB License R-16922: Gary said that this license was passed last year, and Rachel added that they probably didn't process it, or the sale of the liquor license didn't go through. Gary added that the applicant's letter stated that the license was being transferred from Shohola Township, but it's actually in Lackawaxen Township. The Solicitor said that it's the same liquor license number, and he would be able to verify the location for this request. He added that the advertisement has to be authorized anyway, and there are usually no comments for these types of Hearings. Penney said that about 30 days would be needed for the advertisement, and hence, the Hearing needed to be scheduled for the September 19th meeting.

MINUTES

August 15, 2022

Hybrid Meeting of the Board of Supervisors (Zoom ID was advertised in advance in the Pike County Dispatch)

560 Route 6 & 209

7:00 p.m.

A scheduled meeting of Milford Township Board of Supervisors was called to order at 7 P.M. by Chairperson Penney Luhrs through a Hybrid call, the meeting ID for which had been advertised in advance in the Pike County Dispatch. Also present were Supervisors Rachel Hendricks and Gary M. Williams, Solicitor Anthony Magnotta, and Secretary/Treasurer Shahana Shamim.

Minutes of August 1, 2022 workshop and meeting reviewed for possible additions or corrections before approval by the Board: Rachel made a motion to approve these minutes, Mr. Williams seconded, and it passed unanimously.

Treasurer’s Report:

Shahana reported that since the last meeting she had received \$100 from Zoning, \$25 from UGI, \$2,205 from Real Estate Transfer Taxes, \$250 of Stenographer fee and \$150 for the lot consolidation application from Econo-Pak, and \$150 from the Schneider-Shea lot combination application. She reported the financial institution account balances as \$290,988.52, \$72,200.45, \$8,501.07, \$36,772.88, \$8,760.81, and \$126,508.40 in Wayne Bank (Investment), Wayne Bank (General), Wayne Bank (Payroll), NBT Bank, PLGIT (General), and PLGIT (Liquid Fuels) accounts respectively.

Rachel said that Milford Fire Department (MFD) had set a meeting in the middle of the day, none of the Supervisors would be able to attend it, and there were no reports of the calls for the second quarter yet. She added that she would inform Terri Christensen that nobody would be able to attend the meeting that she had scheduled, and she would ask to schedule something separately in the evening. Rachel further added that attending one of the workshops would be the best opportunity.

Roadmaster:

Gary M. Williams, the Roadmaster, reported that the road crews had been working on the catch basin of Chippy Cole, and it’s hard to work in this hot and humid weather. He added that the homeowner is happy, says that it is 100% better now, and they were working on the washout so that new pipes could be put in. He further added that a dead pine tree was down in Oak Court, Maple Court, or Vandermark, and a drain system was being built on Vandermark.

Public Participation #1:

None

Secretary’s Report:

Shahana presented various correspondences received, including from Pike County Tax Administration, Kiley Associates, LLC., PennDOT, Pike County Developmental Center, PSATS, Brian Snyder, John D. Fuller, Solicitor, MFD, Pennstate Extension, Municipal Authority of the Borough of Milford, DEP, Rachel Hendricks, and Caputo Law Office, which had requested for the liquor license transfer. She added that Caputo Law Office had sent the same correspondence through the certified mail, and she had received it on August 12th. The Solicitor said that a public Hearing would have to be scheduled within 45 days from this date.

Old Business:

a. Act 537 Plan: The Solicitor said that they had come a long way from the first draft, and Ms. Hendricks had made some comments, which included that it may not affect the

Township itself, but it would affect the people, who would be using the system. Rachel added that it also affects those that use the Water Authority. The Solicitor added that there was a meeting on August 4th, the DEP letter was discussed, and comments were requested to be sent by the 18th of August. Rachel added that the revised proposed plan is available at a link, and that's a short deadline. The Solicitor added that they had waited for a year and a half, and now they are kind of rushing it. Penney added that the school's permit is expiring, and they are trying to connect to the Westfall Plan. Mr. Stroyan added that that was Westfall Municipal Authority's problem, and not this Township's. The Solicitor added that it was not posted before their August 4th meeting, nobody saw it, and then they allowed only two weeks to comment. He further added that people can be on vacation for two weeks. Rachel made a motion to ask for an extension of time of two additional weeks, as this time was not adequate to review, Gary seconded, and it passed unanimously.

Rachel said that she had sent her comments to Scott Sheldon and Doug Manion, she got a reply back, and it was copied to Frank Tarquinio. She continued that Milford Township can't have anybody hookup unless a new Act 537 Plan is done, whereas voluntary hookups were talked about for some time, and they want a mandatory hookup ordinance. Mr. Magnotta stated that this Inter-municipal Agreement is incomplete; it's a frame, which leaves all the information about expenses or the flows blank, and they are looking for something to submit to DEP. Mr. Stroyan added that that puts the Township in a precarious position, and there should be a list of the people that surveys were sent to. Rachel added that it's just going to be a pass-through if a mandatory hookup ordinance is not done according to this draft agreement. Mr. Stroyan added that making an amendment to the Act 537 Plan to add somebody in it is pointless to the whole project.

b. **Zoning Ordinance 407.2 – County Comments:** Penney said that she had reviewed this proposed Amendment, and some more definitions needed to be added to it. She made a motion to table this item until the next meeting, Gary seconded, and it passed unanimously.

c. **Venue for October 3, 2022 Hearing – National Land Developers:** Penney said that Karen from Milford Hospitality offered the movie theater; they will have Zoom, all the stuff for the Hearing would be available. There would be a \$200 cleaning fee, and the capacity would be 250 people. Rachel added that the school also had approved their auditorium for \$200, but they cannot provide Zoom. She made a motion to accept Milford Theater at 114 East Catherine Street for the location for this Hearing and to approve the \$200 for cleaning the building. Penney seconded the motion, and it passed unanimously.

New Business:

a. **Milford Farmhouse Liquor, LLC - Request for Inter-municipal Transfer of PLCB License R-16922:** The Solicitor said that this request is about the transfer of a license that's currently listed in Shohola Township to this location. He added that he ~~himself~~ and Gary believed that this license was actually in Lackawaxen Township. He further added that it has to be scheduled within 45 days of August 12th. Rachel made a motion to schedule the public

Hearing for this intermunicipal transfer on September 19, at 7:15 P.M., Gary seconded, and it passed unanimously.

b. **Five-year Winter Municipal Agreement with Pike County PennDOT – automatic renewal:** Gary made a motion to renew the agreement with PennDOT for plowing a small portion of Bennett Avenue and Foster Hill Road for \$6,000.16, Rachel seconded, and it passed unanimously. Gary added that it's a two percent increase from the previous year.

Public Participation #2:

The Solicitor said that the office had received two applications, one for the DOT RED, LLC. lot consolidation, and the other one was for Schneider-Shea lot combination, the previous week. He continued that the County has sent a number of comments for DOT RED. LLC. lot combination, which was previously approved, but it was not recorded. Pike County Office of Community Planning refused to accept it, because it was beyond the 90 days of the approval. The proposed deed of the Schneider-Shea lot combination needed to add a phrase such as “combined lots cannot be subdivided without the Township’s approval”. He added that the Planning Board needed to look at these applications first.

Executive Session:

Rachel said that there was an executive session during the workshop time, it was about personnel matters, and it was a follow up on last meeting’s executive session.

Rachel made a motion to pay the bills and adjourn, Gary seconded, and it passed unanimously. Adjournment was at 7:30 P.M.

Respectfully submitted,
Shahana Shamim
Secretary/Treasurer