

Explanation of Pike County Conservation District & Pennsylvania Department of Environmental Protection Letters

Letter Title	Letter Purpose/Content
Chapter 102	<i>Erosion and Sediment Control/Post Construction Stormwater Management (projects over 1 acre of earth disturbance or less than one acre and part of a Common Plan of Development-NPDES and ESCP and ESCGP permits)</i>
Completeness Notification	Notifies applicant their permit application is complete, CD/DEP technical review begins
Incompleteness Letter	Notifies applicant their permit application is incomplete
Withdrawal of application	Notifies applicant their Chapter 102 permit application has been withdrawn or voluntarily withdrawn.
Extension Letter	Used to approve or deny an extension request from an applicant for Chapter 102 permit applications
Technical Deficiency	Used to document technical deficiencies on a permit application
General NPDES Authorization	Used by CD to approve coverage under a General NPDES permit
Individual NPDES Permit Issuance	Used by DEP to issue an Individual NPDES permit
Transferee acknowledged	Acknowledges the transfer of a General or Individual NPDES/ESCP/ESCGP permit to a new owner
Notice of Pending NPDES Permit Expiration	NPDES permit expiring shortly, gives options for renewal of permit or submittal of Notice of Termination
Notice of NPDES Permit Expiration	NPDES permit expired. NO current permit coverage. May prevent issuance of building permits or other municipal approvals
Notice of Termination Approval	Approval of the Notice of Termination, terminates the permit
Earth Disturbance Inspection Report	Form used by CD/DEP to record site inspection findings, violations and provide compliance assistance measures.
Notices of Violation	A formal written notice from CD/DEP notifying the responsible party of a violation. Typically an NOV requests the responsible person to respond to the notice and describe the actions they have taken or will take to correct the violation of any statute or regulation. Usually attached to an Earth Disturbance Inspection Report.
Compliance Notice	A written notice used by CD/DEP to communicate to any responsible party the results of an inspection, any non-compliance circumstances and to confirm any agreements made to voluntarily correct site violations within certain timeframes. Usually attached to an Earth Disturbance Inspection Report.

Letter Title

Letter Purpose/Content

Chapter 102	<i>Erosion and Sediment Control (projects under 1 acre of earth disturbance or less than 1 acre but not part of a Common Plan of Development)</i>
"Erosion and Sediment Control Plan Review" Adequate Letter	Notifies the applicant the CD has reviewed the submitted erosion and sediment control plan and the plan adequately addresses E&S control and meets the minimum requirements of Chapter 102.
"Erosion and Sediment Control Plan Review" Inadequate letter	Notifies the applicant the CD has reviewed the submitted erosion and sediment control plan and the plan does not addresses E&S control and does meets the minimum requirements of Chapter 102.
Plan Request	Used by CD when made aware of an earth disturbance project through complaint or other investigation. CD requests the submittal of a written erosion and sediment control plan to ensure compliance with Chapter 102.
Chapter 105	<i>Dam Safety and Waterway Management</i>
General Permit Acknowledgement	Registers an applicant's use of a Chapter 105 General Permit, applicant is stating their project meets the conditions of the permits already issued.
General Permit technical deficiencies/incomplete	Notifies a person their general permit registration package has significant eligibility/technical deficiencies
General Permit Withdrawal Letter	Notifies an applicant their Chapter 105 general permit registration request has been withdrawn.
Water Obstruction and Encroachment Inspection Report	Form used by CD/DEP to record site inspection findings, violations and provide compliance assistance measures.
Acronyms	
CD	Conservation District
DEP	Pennsylvania Department of Environmental Protection
Chapter 102	Erosion and Sediment (E&S) Control, includes Post Construction Stormwater Management
Chapter 105	Dam Safety and Waterway Management
NPDES Permit	National Pollutant Discharge Elimination System Permit for Stormwater Discharges Associated with Construction Activities
ESCGP-3	Erosion and Sediment Control General Permit for Earth Disturbance Associated with Oil and Gas Exploration, Production, Processing, or Treatment Operations or Transmission Facilities
ESCP	Erosion and Sediment Control Permit for Stormwater Discharges Associated with Earth Disturbance Activities (Timber Harvest and road maintenance activities involving 25 acres or more of earth disturbance)