

Eastern Pike County Regional Act 537 Plan Remaining Tasks Table

December 22, 2021

Task Number	Task Description	Responsibility
1	Identify institutional alternatives	HRG, Milford Township, Milford Borough, Westfall Township, Matamoras Borough
2	Provide sample inter-municipal Agreements	HRG
3	Update Implementation Schedule -Add milestones -Condense schedule, especially with OLD's ordinance	HRG, Milford Township, Milford Borough, Westfall Township, Matamoras Borough
4	All municipalities and authorities reach agreement about roles in the Plan, implementation schedule, inter-municipal agreements, rates and fees etc.	Milford Township, Milford Borough, Westfall Township, Matamoras Borough, Milford Water Authority, Matamoras Municipal Authority, Municipal Authority of Township of Westfall
5	Inter-municipal agreements-address tapping fees and each Municipality's intended role The following agreements should be made: -Milford Township and Milford Water Authority (MWA) -MWA and Municipal Authority of the Township of Westfall (MATW) -MATW and Matamoras Municipal Authority.	Milford Township, Milford Borough, Westfall Township, Matamoras Borough, Milford Water Authority, Matamoras Municipal Authority, Municipal Authority of Township of Westfall
6	Define and identify infrastructure in Milford Township and impact of hookups in Plan Summary	HRG, Milford Township
7	Conduct Well sampling and send sample to a State Accredited Lab. Lab Results to be forwarded to HRG	Westfall Township and Milford Township
8	Provide analysis and mapping of well sampling results and include in the Plan	HRG
9	Commit to a specific Alternative and Implementation Schedule	Milford Township, Milford Borough, Westfall Township, Matamoras

Task Number	Task Description	Responsibility
10	Send Documents to US Fish and Wildlife. Re-send plan and get approval on updated plan to all other agencies (PNDI, PHMC, etc.) with consistency documentation approval.	HRG
11	Change language to “chosen” for alternatives across Plan	HRG
12	Identify institutional alternatives in Executive summary and update in Plan as needed	HRG
13	Update language on USDA funding to clarify that it is assumed, and all grant funding options will be explored. Update this language in Chapter 5 and any other section of the Plan.	HRG
14	Incorporate Inter-Municipal agreements into Plan and Summary	HRG
15	Include Tabs for Appendices	HRG
16	Insert Checklist at Front of Submission	HRG
17	Update Table of Contents and include Exhibits	HRG
18	Update Sections 3.4 and 3.5 in UER	HRG
19	Provide suggested response for Milford Borough Planning Commission Comments	HRG
20	Provide suggested responses for Milford Township Planning Commission comments related to Milford Borough and Westfall Township	HRG
21	Provide suggested responses for MTPC Comments 48 and 49 based on inter-municipal agreements	HRG
22	Schedule a meeting with DEP for items requiring further discussion or questions (if necessary)	HRG
23	Municipalities formally respond to any outstanding Planning Commission Comments	Milford Township, Milford Borough, Westfall Township, Matamoras Borough
24	Attend meeting with DEP (if necessary)	HRG, Milford Township, Milford Borough, Westfall Township, Matamoras Borough

Task Number	Task Description	Responsibility
25	Submit draft plan for each Municipality to review	HRG
26	Review Plan and finalize any changes. (There should be no changes after this point or the review periods would be reset)	Milford Township, Milford Borough, Westfall Township, Matamoras Borough
27	Submit Plan to Planning Commissions and DRBC after approval from all four Municipalities	HRG
28	Review and respond to second round of Planning Commission Comments for all four Municipalities	HRG, Milford Township, Milford Borough, Westfall Township, Matamoras Borough
29	Update Public Notice Draft	HRG
30	Issue Public Advertisement (for all four municipalities simultaneously)	Milford Township, Milford Borough, Westfall Township, Matamoras Borough
31	Have Plan accessible to Public	Milford Township, Milford Borough, Westfall Township, Matamoras Borough
32	Hold single public comment period and at least one combined public meeting for all four municipalities	HRG, Milford Township, Milford Borough, Westfall Township, Matamoras Borough
33	Review Public Comments	HRG, Milford Township, Milford Borough, Westfall Township, Matamoras Borough
34	Adoption Resolution for updated Plan -Include chosen alternative and implementation schedule in Resolution. -Implementation schedule will need to be stricter and more condensed, especially the OLD's ordinance	Milford Township, Milford Borough, Westfall Township, Matamoras Borough
35	Submit Original and Sealed Copies of Adoption Resolutions to HRG to Include in Final Plan	Milford Township, Milford Borough, Westfall Township, Matamoras Borough
36	Include Original Signed and Sealed Resolutions in Submission of Final Plan	HRG
37	Final Submission to DEP and DRBC	HRG