

MINUTES
April 19, 2021
Zoom Meeting of the Board of Supervisors
7:00 p.m.

A scheduled meeting of Milford Township Supervisors was called to order at 7 P.M. by Penney Luhrs through a Zoom call, the meeting ID for which had been advertised in advance in the Pike County Dispatch. Also present were Vice-Chair Rachel Hendricks, Supervisor Gary M. Williams, Solicitor Anthony Magnotta, and Secretary/Treasurer Shahana Shamim.

Rachel Hendricks made a motion to approve the minutes of the previous meeting, Gary M. Williams seconded, and it passed unanimously.

Treasurer's Report:

Shahana reported that since the last meeting she had received \$4,133.85 from Pike County Tax Claim Bureau, \$74.14 from Magisterial District Court, \$800.00 from Sewage, \$11,927.95 from Real Estate Transfer Tax, \$48,302.32 (Ambulance \$8,050.40 & Real Estate \$40,251.92) from Tax Collector. She also reported the financial institution account balances as \$152,153.73, \$11,392.39, \$43,380.94, \$7,834.99 and \$153,337.21 in Wayne Bank (Investment), Wayne Bank (Payroll), NBT Bank, PLGIT (General), and PLGIT (Liquid Fuels) accounts respectively.

Roadmaster:

Mr. Gary M. Williams reported that there was another tree down, and the road crew had cleared it. He continued that the body of the 750 truck had broken down, and he was hoping for it to be repaired by next month. The truck is a 2011 model, can't be left idle, and is regularly driven to Lords Valley and brought back to burn out the exhaust system, which costs \$7,000 to replace. The emergency brake of the loader wasn't working, and the road crew was working on that. He was working to come up with a rough figure for a new truck, which could cost a significant amount of money. The ages of the big truck, pick-up truck, and 5500 truck are 1996, 2011, 2004 and 2017 respectively. Penney added that she felt the Township could wait until the backhoe was paid off. Gary added that the backhoe would be paid off in August of 2022, the new truck could be ordered from Costars in the January of 2022, and made ready for the following winter.

Ms. Hendricks informed the Supervisors that there was a septic alarm in the Wheatfield Village, and Mr. DiLorenzo had checked on it. The pump had stopped working, and the contractor was taking care of it.

Public Participation #1:

None

Correspondence:

Shahana presented various correspondences received, including from PLGIT, Pike County Conservation District, Pike County Commissioners Office, Matt Cartwright, Thomas Shepstone, PennDOT, Pike County Tax Administration, Pike County Office of Community Planning, HRG, COG, and PSATS.

Supervisors asked the Secretary to post the flyer for lanternfly and first Milford and Pike County COVID-19 vaccine clinics' registration information on the website.

Mr. Doug Manion said that he was a Harvard trained infectious disease specialist. He continued that it was important to get vaccinated, and he was going to publish a letter urging residents to get vaccinated. He was quite concerned about the Pike County vaccination rate, which was below the national average, and a large number of vaccines were not being utilized. A vaccination clinic would be set up by the Wayne Memorial Hospital staff on Wednesday April 28th, for three hours of the Milford Catholic Church. Mr. Williams said that vaccinations are administered on weekdays, when the workforce is not available. Penney added that she had talked to the pharmacist of Price Chopper, and she had said that she was able to administer only ten vaccines a day, as she had to do that in between her work schedule. Mr. Manion said that Walgreens had started administering vaccinations on weekends. 150 vaccination slots for April 28th with the help of Wayne Memorial Hospital would be arranged. Supervisors said that they would inform residents when it is finalized.

Old Business:

- a. **Blooming Grove Township Ambulance Coalition Meeting April 27, 2021:** Ms. Hendricks made a motion to authorize the Supervisors' participation in this meeting, Mr. Williams seconded, and it passed unanimously. Rachel made a motion to retroactively approve Supervisors' participation in the Milford EMS meeting which took place the previous Thursday evening and was scheduled too late to approve at the previous meeting, Penney seconded, and it passed unanimously.
- b. **Mr. Sheptone's Quote to Review and Update SALDO:** Rachel Hendricks said that SALDO wasn't updated for decades, and the Solicitor confirmed that this ordinance was last updated in the year 1987. Rachel made a motion to move forward with Mr. Sheptone's cost of \$150/hour to review and update this ordinance, the estimated total for which is \$5,000, Penney seconded, and passed unanimously.
- c. **Advertisement of the Road Salt:** Mr. Williams made a motion to advertise for 400 Tons of rock salt for the next winter, Rachel seconded, and it passed unanimously. Mr. Williams added that bids would be due by May 17 at 7:15 P.M.

New Business:

- a. **\$24,170.53 of Ambulance Tax Received to Date - Approval of distribution to the Milford Fire and Ambulance Company:** Rachel said that according to the schedule for the paid EMS service, the money that Dingman Township had provided for the paid EMS would run out in 30 days. She made a motion to transfer a rounded figure of \$24,000 to Milford Fire Department, Gary M. Williams seconded, and it passed unanimously. Rachel added that the Township could work with the Borough about the cash flow report later. She further added that she had written a Memorandum of Understanding (MOU) for Milford Ambulance Tax and Paid EMS Personnel, 2021, and she had sent it to Mr. Joe Dooley. She asked the Solicitor to review it.
- b. **Hickory Hills Estates POA meeting request – April 29th at 6:00 P.M. in the parking lot (Rain Date: April 30th at 6:00 P.M.):** Penney made a motion to approve this request, Mr. Williams seconded, and it passed unanimously.
- c. **Source Water Protection Workshop for the Planning Commission:** Mr. Stroyan said that Milford Water Authority Chairman Sheldon had suggested doing a joint workshop on May 10, 2021, at 6:00 P.M. at the Water Authority facility, and social

distancing would be maintained in that meeting. He continued that the Planning Commission has a scheduled meeting the following Tuesday, and the Planning commission would need the Supervisors' preapproval to advertise for that meeting, as Planning Commissioners were not yet asked if they would be available for that proposed meeting date. Ms. Hendricks made a motion to allow the Planning Commission to advertise for this possible joint workshop with the Water Authority, Mr. Williams seconded, and it passed unanimously. Mr. Manion thanked Mr. Stroyan for attending two meetings of Milford Water Authority (MWA). He added that MWA was looking forward to this joint workshop.

- d. **LSA Grant:** Ms. Hendricks suggested reaching out to Mr. Peifer's office to ascertain how much support he would be able to give for applying for the money for a new truck that this Township needs. She suggested discussing this matter at the next workshop. The Solicitor added that the \$4,500 for the Planner for updating the SALDO could be added to this application also but Mrs. Hendricks indicated the work would not be able to begin until the application had a decision which would be next spring. Mr. Magnotta suggested that the County Planning Department might have funds available for this project through the Scenic Rural Character Preservation Program.

Public Participation #2:

Mr. Fred Weber inquired what the correspondences from Mr. Matt Cartwright and HRG were. Ms. Hendricks replied that that correspondence from Mr. Cartwright was about how to use funding for the veterans, and the correspondence from HRG was about getting letters of support for submitting the appropriation application of \$15 million for the Sewer project to Mr. Cartwright. The Solicitor added that this correspondence of HRG came on Friday, and that support letter was due on the same day. He added that the Secretary could have written this letter of support, and then the Board of Supervisors could ratify it at the next meeting. Mr. Weber inquired what would happen if the Board of Supervisors turns down the Secretary's letter of support in the following scheduled meeting. The Solicitor added that in that case, another letter would need to be sent to Mr. Cartwright asking to disregard the letter of support that was previously sent by the Secretary.

Mr. Stroyan said that the County Planning was asking for a Member from each Municipality to sit on its Board, and he would be willing to serve on that Board, as the Supervisors had not found anybody else. He continued that it's not just the works on properties, but the County handles a lot of funding, and he would be able to see all opportunities and the players. He would also be able to see the comments that are being said and the comments that are being placed on papers. Rachel added that it was important to have a representative from this Township on the County Planning Commission, as this Township was preparing to update its SALDO. The Solicitor suggested trying for the LSA grant for the cost of the SALDO update. Rachel added that grant monies cannot be spent until they are approved, those expenses are not eligible for reimbursement, and hence this update would then have to wait until the availability of the grant money, which she felt was too long to wait to begin this project. She made a motion to submit Mr. Stroyan's name to County Planning, as this candidate has a lot of experience, Mr. Williams seconded, and it passed unanimously. Mr. Stroyan said that Econo-Pak cookie factory would present Photo simulations, which would present how their proposed addition would look, including the landscape and the parking area, in the coming Planning Board meeting.

Supervisors asked the Secretary to make a record of that meeting, as they would have to attend the Blooming Grove Township meeting during that time.

There was no other business or executive session needed. Penney Luhrs made a motion to pay the bills and adjourn, Gary M. Williams seconded, and it passed unanimously. Adjournment was at 7:45 P.M.

Respectfully submitted,

Shahana Shamim

Secretary/Treasurer