

MINUTES
May 4, 2020
Teleconference Meeting
7:00 p.m.

A scheduled meeting of Milford Township Supervisors was called to order at 7 P.M. by Chairwoman Penney Luhrs through a teleconference, the call-in number for which had been advertised in advance in the Pike County Dispatch. Also present were Vice-Chairman Gary M. Williams, Supervisor Rachel Hendricks, and Secretary/Treasurer Shahana Shamim.

Gary M. Williams made a motion to approve the minutes of the previous meeting, Rachel seconded, and it was passed unanimously.

Treasurer's Report:

Shahana reported that since the last meeting she had received \$120,149.38 from the Tax Collector. She provided the April 2020 budget update, a list of the proposed bills for the meeting, and Township's financial institution account balances. She said that she would provide transactions for the past month in the next meeting.

Roadmaster:

Mr. Gary M. Williams, the Roadmaster, reported that he had brought Harvey McKean back to work that day, and they had started cleaning all the drainages and ditch lines throughout the Township. He asked permission from the other two Supervisors to place a bid for 200 Tons of treated salt for next winter. He added that it was a motion from himself. Penney Luhrs seconded this motion, and it was passed unanimously. Gary continued that he would advertise for awarding the bid for this purchase in June of 2020. This purchase would cover from this June through June of 2021.

Public Participation #1

Mr. Mike Bello from Milford Fire Department (MFD) informed that this department had received 79 ambulance calls in the one month since the paid EMS crews have been running, 28% of which came from Milford Township. Thirty-eight percent 38% of these calls were related to COVID-19. Rachel inquired if Mr. Bello had information about how much was spent. Rachel continued that the Township was hoping that reimbursements would be available from PEMA for these emergency call expenses. Frequent transmission of information about these qualifying expenses would increase the chance of getting reimbursements. Mr. Bello replied that he would check on it, and inform the Township through an email. Rachel inquired if MFD needed the Township to know anything else. Mr. Bello replied that MFD had a limited number of EMTs, and most of these EMTs were of the high-risk category. He added that MFD had enough personal protective equipment, and other than that MFD did not have any other issues.

Kevin Stroyan informed that there was a vacancy on the Milford Municipal Authority, and he encouraged Supervisors to talk to the Borough Council, as there would be a Sewer involvement in the near future. He further commented that Supervisors had agreed to send a letter regarding the Sewer Planning to Mr. Mrozinski, and inquired if that letter was sent. Penney replied that instead of sending the letter she herself had called Mr. Mrozinski to resolve the problem. Rachel Hendricks commented that Supervisors had made a motion to send a letter to Mr. Mrozinski stating to hold off going forward with the extension of Public Central Sewage

until in-person meetings, where more public input would be available, could be conducted. Shahana informed that there were two letters. The first one was sent out, and she was holding on to the second letter. Rachel inquired if the next Sewage meeting was scheduled. Penney replied that she did not get any notifications about this meeting. She continued that it was Milford Borough, not Milford Township, who was in need of the Central Sewage, and hence, Milford Township did not have to be a part of it. The Borough could go ahead with what they wanted.

Rachel commented that legal documents may be required for Municipalities to back any loans for this system in case the Authority ever became unable to make its payments. She inquired if the Township needed to step in if something happened to the Water Authority. She indicated that it remains to be seen whether the Township would be asked to do this or only the Borough and so the Township should remain involved and vigilant. Shahana stated that she had contacted the Water Authority for its By-Laws. Penney stated that the Milford Water Authority was in charge of both Sewer and Water. Kevin Stroyan said that the Milford Water Authority had restructured into Milford Municipal Authority so that it could take charge of the Sewer also.

Kevin Stroyan commented that the Westfall Township should not have the ability to write the 537 Plan for this Township. Penney replied that the Township will be able to review and work on the draft of this Plan before it gets submitted. Rachel clarified that the previous Authorization letter had been about completing the Act 537 Plan by the HRG, but that letter was updated to allow Westfall Township to make a draft, so that the Supervisors and Planning Commission could review and update the proposed 537 Plan. She added that this draft would not be submitted until the Supervisors approved it. Mr. Stroyan commented that Emergency Declaration was still in place, and Sewage Extension should not move forward during this period.

Correspondence:

Shahana presented correspondences including PSATS, Pike County Commissioners, Planning Board, eCivis, Pike County Office of Community Planning, Solicitor, Upper Delaware, PennDOT Local Technical Assistance Program, Pennsylvania One Call, Delaware Water Gap NRA, PA Department of Labor and Industry, Pike County Elections Office, and Pike County Conservation District.

Old Business:

a. Act 537 Letter of Authorization

Penney Luhrs read out the updated version of Act 537 Letter of Authorization, which included the provision for Supervisors of this Township to review and approve the draft of Act 537 Plan before submission. She made a motion for the Supervisors to sign this letter of Authorization, and send it back to HRG, Gary M. Williams seconded, and it was passed unanimously.

New Business:

a. Extension of Emergency Declaration for COVID-19:

Gary M. Williams made a motion to extend the Disaster Declaration through the next meeting of May 18, 2020, Penney and Rachel both seconded, and it was passed unanimously.

b. Continuation of Conference Call Meetings until further Notice:

Rachel said that continuing Supervisors meetings with conference calls until further notice was advertised in Pike County Dispatch, and hence voting for this continuation was not needed.

Other Public Participation:

None

There were no other businesses or executive sessions needed, so a motion was made by Penney Luhrs to pay the bills and adjourn. Gary M. Williams seconded to it, and it was passed unanimously. Adjournment was at 7:30 P.M.

Respectfully submitted,

Shahana Shamim

Secretary/Treasurer

Milford Township

Pike County