

MINUTES
April 20, 2020
Teleconference Meeting
7:00 p.m.

A scheduled meeting of Milford Township Supervisors was called to order at 7 P.M. by Chairwoman Penney Luhrs through a teleconference, the call-in number for which had been advertised in advance in the Pike County Dispatch. Also present were Vice-Chairman Gary M. Williams, Supervisor Rachel Hendricks, Solicitor Anthony Magnotta, and Secretary/Treasurer Shahana Shamim.

Gary M. Williams made a motion to approve the minutes of the previous meeting, Penney seconded, and it was passed unanimously.

Treasurer's Report:

Shahana reported that since the last meeting she had received \$3,237.83 from Pike County Tax Claim Bureau, \$1,543.50 from Real Estate Transfer Tax, \$41.12 from Magisterial District Court, and \$46,058.26 from the Tax Collector.

Zoning:

Complaint: Shawn Bolles, the Zoning Officer, reported that he had received a complaint, which could be handled with the Nuisance Ordinance, which the Solicitor had confirmed. Shawn confirmed that Supervisors had reviewed the complaint, and suggested sending a letter to the property owner. He added that the complaint was about excessive burning, which needed to be stopped. Penney proposed to make a call to the property owner to request access to the property for viewing what was happening. Shawn further informed that this burning could be a DEP and EPA violation, and these organizations have more resources to determine what was being burnt. Rachel cautioned against assuming one person's complaint means a violation is occurring. Shawn replied that according to the Nuisance Ordinance, it is a violation if the smoke leaves the owner's property. He added that he would let the property owner know that if the smoke leaves his property, then it will be considered a violation under the Nuisance Ordinance. The Solicitor advised to ask the complainant to contact the DEP and EPA to check whether any obnoxious materials were being burnt. Penney made a motion for the Solicitor to send a letter to the complainant informing the Board's action regarding this matter, and to contact the DEP and EPA. Gary Williams seconded to this motion, and it was passed unanimously.

Flea Market/Tent Sale of Habitat for Humanity: Shawn reported that the Zoning Ordinance does not define this application *by* Habitat for Humanity to hold a yard sale, as a Yard Sale, which is supposed to be held on the homeowner's property. He continued that the Zoning Ordinance outlined this application as a flea market, which could be held in the exterior of buildings, and it's only good for ten days (three times a year). Although the application applied only for a one single day, the fee would be \$100 instead of \$10. He added that the fee could be waived, as Habitat for Humanity was non-profit, and Penney commented that she felt the same way about waiving this fee. Gary M. Williams made a motion to waive this fee, Rachel Hendricks seconded, and it was passed unanimously.

Public Participation #1

None

Correspondence:

Shahana presented correspondences including PLGIT, Pike County Office of Community Planning, Solicitor, Milford Fire Department, Sewage, HRG, Delaware Water Gap NRA, and Pike County Conservation District.

Old Business:

a. Act 537 Letter of Authorization

Mr. Magnotta reported that this letter was sent to all other signatories of the Intermunicipal Agreement. He added that HRG would send this letter of Authorization to DEP to show that they were authorized to complete the Act 537 Plan. Rachel commented that she did not feel comfortable with what was being asked in this correspondence, and added that HRG was asking for an authorization to complete the plan while the Board of Supervisors and the Planning Commission of this Township had not even seen any drafts of this plan. The Solicitor suggested authorizing the Secretary to contact Mark Spatz of HRG with these concerns. Rachel Hendricks made a motion to send a letter back to HRG stating that the Board of Supervisors will not abdicate its authority to review and revise the Plan and will require its Planning Commission and the Board of Supervisors to review a draft of Act 537 Plan before considering signing such an Authorization, Penney Luhrs seconded, and it was passed unanimously.

New Business:

a. Extension of Emergency Declaration for COVID-19:

Rachel Hendricks made a motion to extend the Disaster Declaration through the next meeting on May 4, 2020, Gary M. Williams seconded, and it was passed unanimously.

b. Continuation of Conference Call Meetings until further Notice:

Penney Luhrs made a motion to continue using Conference Calls for conducting meetings until further notice, Gary M. Williams seconded, and it was passed unanimously.

c. Reaffirmation of using waiver forms in applications: The Solicitor commented that the UGI Conditional Use Land Development was the only application, which was still pending. He added that waiver forms did not need to be reaffirmed, as a Statute, which would support any pending applications from March 6, 2020, was passed, and this Statute would support this waiver.

d. Pension Plan Update: The Solicitor informed that he had reviewed both the old and updated Pension Plan documents and affirmed that the changes were merely to comply with updates to the law. Rachel Hendricks made a motion for the appropriate individual to execute the Pension Plan documents, which were forwarded to Supervisors and the Solicitor, Gary M. Williams seconded, and it was passed unanimously.

e. Tax Relief Resolution: Penney Luhrs commented that this tax relief was a great thing that the State and the County had done, as this Resolution would provide a lot of relief to the residents. Rachel Hendricks made a motion to adopt the Resolution extending the discount period to August 31st and the no penalty period to December 31st for Township