

**Auditors' Meeting Minutes**  
**January 7, 2020**  
**Milford Township Building**  
**560 Route 6 & 209, Milford PA**  
**7:00 p.m.**

A scheduled meeting of Milford Township Auditors was called to order at 7:11 P.M. by Patricia Stroyan. Also present were newly elected Auditor Sharon Long Abeson, Supervisor Rachel Hendricks, and Secretary/Treasurer Shahana Shamim.

Mr. Kotar inquired if Supervisors had asked Auditors to review any Capital Projects. Ms. Stroyan said 'no'. Mr. Kotar said that everybody interpreted Class two Township code differently. He further inquired if Auditors or CPA firms were in charge of reviewing Capital Projects. Rachel informed that the Township would buy PowerPass webinars.

Ms. Abeson asked Patricia to take the position of the Chair. Patricia accepted this request. Ms. Patricia Stroyan checked the bond and said that it was in order. She made a motion to appoint Shahana as their Secretary to take the minutes. She said that Supervisor Gary Williams' salary was appropriate and could be left it as it was. She made a motion to keep Mr. Williams' salary the same.

Rachel Hendricks asked if Penney had ever put her hours for outside meetings, such as Sewage meetings. Shahana replied that Penney usually did not give her hours for outside meetings. Gary Clark added that Penney had once given her hours for attending Pike County Convention. Patricia made a motion to leave working Supervisors' salaries the same. Mr. Kevin Stroyan said that Supervisors needed to present their salaries to the Auditors. He added that one of the Auditors was very new and needed to learn more about Auditors' meetings. He continued that they could take some time to learn and ask the Secretary to advertise for another meeting in the near future. Rachel added that Auditors would have to review and approve the report of Kirk, Summa, and Company before April 15<sup>th</sup> every year.

Ms. Stroyan said that another meeting needed to be set for the second Tuesday of March. She a motion that no salaries would be set for working Supervisors (other than Gary Williams') that night, Ms. Abeson seconded, and it was passed. Ms. Stroyan added that she would expect Supervisors to present their expected salaries for working for the Township in the March Auditors' meeting.

There were no other businesses or executive sessions needed, so Patricia made a motion to adjourn, Sharon seconded, and it was passed. Adjournment was at 7:36 P.M.

Shahana Shamim  
Secretary